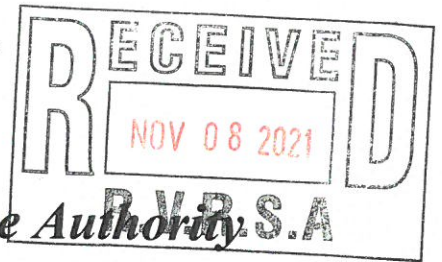


*Authority Budget of:*



*Rockaway Valley Regional Sewerage Authority S.A*

**ADOPTED COPY**

**State Filing Year**

**2022**

*For the Period:*

**APPROVED COPY**

*January 1, 2022*

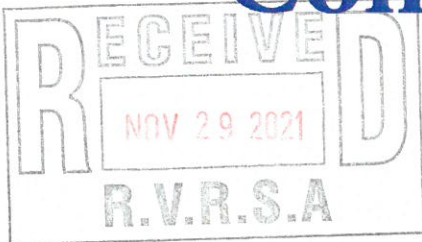
*to*

*December 31, 2022*

[www.rvrssa.org](http://www.rvrssa.org)  
Authority Web Address



NJ DEPARTMENT OF  
**CommunityAffairs**



*Division of Local Government Services*

**2022 (2022-2022) AUTHORITY BUDGET**

**Certification Section**

2022 (2022-2023)

**ROCKAWAY VALLEY REGIONAL SEWERAGE  
AUTHORITY BUDGET**

FISCAL YEAR: FROM JAN. 1, 2022 TO DEC. 31, 2022

*For Division Use Only*

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D Cwest CPA, RMA Date: 11/3/2021

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D Cwest CPA, RMA Date: 11/23/2021

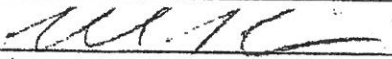
**2022 (2022-2023) PREPARER'S CERTIFICATION**  
**ROCKAWAY VALLEY REGIONAL SEWERAGE**

**AUTHORITY BUDGET**

**FISCAL YEAR: FROM: JAN. 1, 2022 TO: DEC. 31, 2022**

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	PAUL J. CUVA (1)		
Title:	AUDITOR		
Address:	401 WANAQUE AVENUE POMPTON LAKES, NJ 07442		
Phone Number:	973-835-7900	Fax Number:	973-835-6631
E-mail address	PCUVA@W-CPA.COM		

- (1) I have assisted in the preparation of this budget with information provided to me by the Rockaway Valley Regional Sewerage Authority.

**2022 (2022-2023) APPROVAL CERTIFICATION**


**ROCKAWAY VALLEY REGIONAL SEWERAGE**

**AUTHORITY BUDGET**

**FISCAL YEAR: FROM: JAN. 1, 2022 TO: DEC. 31, 2022**

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Rockaway Valley Regional Sewerage Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 14th day of October, 2021.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	HECTOR SCHORNO		
Title:	BOARD CHAIRMAN		
Address:	RD 1, 99 GREENBANK ROAD BOONTON, NJ 07005		
Phone Number:	973-263-1555	Fax Number:	973-263-9068
E-mail address	<a href="mailto:HSCHORNO@RVRSA.ORG">HSCHORNO@RVRSA.ORG</a> <a href="mailto:JARHED57@HOTMAIL.COM">JARHED57@HOTMAIL.COM</a>		

# INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.rvrsa.org
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**)
- The complete (**All Pages**) annual audits (**Not the Audit Synopsis**) of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

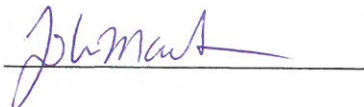
Name of Officer Certifying compliance

JOANN MONDSINI

Title of Officer Certifying compliance

EXECUTIVE DIRECTOR

Signature



**2022 AUTHORITY BUDGET RESOLUTION**

ROCKAWAY VALLEY REGIONAL SEWERAGE AUTHORITY

**FISCAL YEAR PERIOD JANUARY 1, 2022 THROUGH DECEMBER 31, 2022**

**WHEREAS**, the Annual Budget and Capital Budget for the Rockaway Valley Regional Sewerage Authority for the fiscal year period beginning January 1, 2022, and ending December 31, 2022 has been introduced before the Board of the Rockaway Valley Regional Sewerage Authority at its open public regular meeting of October 14, 2021; and

**WHEREAS**, the Annual Budget as introduced reflects Total Revenues of \$11,679,894.20 and Total Appropriations, including any Accumulated Deficit if any, of \$11,760,630.00 and Total Unreserved Retained Earnings utilized of \$ 80,735.80; and

**WHEREAS**, the Capital Budget as introduced reflects Total Capital Appropriations of \$22,583,412.00, Total Debt Authorized of \$20,041,912.00, Total Unrestricted Net Position of \$1,571,500.00, Total Unrestricted Net Position-Designated for Renewal and Replacement of \$970,000.00 planned to be utilized as funding thereof; and

**WHEREAS**, the schedule of rates, fees, and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation of terms of contracts and agreements; and

**WHEREAS**, the Capital Budget/Program pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve, or other means provided by law.

**NOW, THEREFORE BE IT RESOLVED**, by the members of the Rockaway Valley Regional Sewerage Authority, at its open public regular meeting held on October 14, 2021 that the Annual Budget, including Supplemental Schedules, and the Capital Budget/Program of the Rockaway Valley Regional Sewerage Authority for the fiscal year beginning January 1, 2022, and ending December 31, 2022, is hereby approved; and

**BE IT FURTHER RESOLVED**, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

**BE IT FURTHER RESOLVED**, that the members of the Rockaway Valley Regional Sewerage Authority will consider the Annual Budget and Capital Budget/ Program for adoption on November 11, 2021.

I certify that this resolution was adopted at a regular meeting of the Rockaway Valley Regional Sewerage Authority held on October 14, 2021.

On the motion of: Corbett

Second by: Guadagno

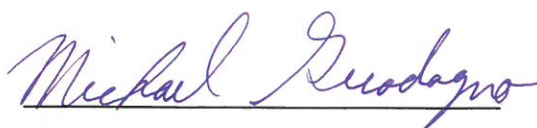
And a roll call vote of:

Yeas: (7) Andes, Corbett, Farrell, Guadagno, Howarth, Isselin, Schorno

Nays: (0)

Abstain: (0)

Absent: (3) Cegelka, Recchia, Zuppa



Michael Guadagno  
Board Secretary



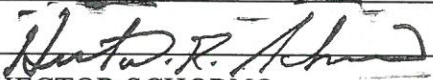
**2022 (2022-2023) ADOPTION CERTIFICATION**

**ROCKAWAY VALLEY REGIONAL SEWERAGE**

**AUTHORITY BUDGET**

**FISCAL YEAR: FROM: JAN. 1, 2022 TO: DEC. 31, 2022**

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Rockaway Valley Regional Sewerage Authority, pursuant to N.J.A.C. 5:31-2.3, on the 11<sup>th</sup> day of, November, 2021.

Officer's Signature:			
Name:	HECTOR SCHORNO		
Title:	BOARD CHAIRMAN		
Address:	RD 1, 99 GREENBANK ROAD BOONTON, NJ 07005		
Phone Number:	973-263-1555	Fax Number:	973-263-9068
E-mail address	<a href="mailto:HSCHORNO@RVRSA.ORG">HSCHORNO@RVRSA.ORG</a> <a href="mailto:JARHED57@HOTMAIL.COM">JARHED57@HOTMAIL.COM</a>		

**Resolution # 21-128**  
**2022 ROCKAWAY VALLEY REGIONAL SEWERAGE AUTHORITY**  
**ADOPTED BUDGET RESOLUTION**

**FISCAL YEAR: FROM JANUARY 1, 2022 TO DECEMBER 31, 2022**

**WHEREAS**, the Annual Budget and Capital Budget/Program for the Rockaway Valley Regional Sewerage Authority for the fiscal year beginning January 1, 2022 and ending December 31, 2022 has been presented for adoption before the governing body of the Rockaway Valley Regional Sewerage Authority at its open public meeting of November 11, 2021; and

**WHEREAS**, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

**WHEREAS**, the Annual Budget as presented for adoption reflects Total Revenues of \$11,679,894.20, Total Appropriations, including any Accumulated Deficit if any, of \$11,760,630 and Total Unrestricted Net Position utilized of \$80,735.80; and

**WHEREAS**, the Capital Budget as introduced reflects Total Capital Appropriations of \$22,583,412, Total Debt Authorized of \$20,041,912, Total Unrestricted Net Position of \$1,571,500, Total Unrestricted Net Position-Designated for Renewal and Replacement of \$970,000 planned to be utilized as funding thereof; and

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of Rockaway Valley Regional Sewerage Authority, at an open public meeting held on November 11, 2021 that the Annual Budget and Capital Budget/Program of the Rockaway Valley Regional Sewerage Authority for the fiscal year beginning January 01, 2022 and ending December 31, 2022 is hereby adopted and shall constitute appropriations for the purposes stated; and

**Resolution # 21-128**

**2022 ROCKAWAY VALLEY REGIONAL SEWERAGE AUTHORITY  
ADOPTED BUDGET RESOLUTION**

**FISCAL YEAR: FROM JANUARY 1, 2022 TO DECEMBER 31, 2022**

**WHEREAS**, the Annual Budget and Capital Budget/Program for the Rockaway Valley Regional Sewerage Authority for the fiscal year beginning January 1, 2022 and ending December 31, 2022 has been presented for adoption before the governing body of the Rockaway Valley Regional Sewerage Authority at its open public meeting of November 11, 2021; and

**WHEREAS**, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

**WHEREAS**, the Annual Budget as presented for adoption reflects Total Revenues of \$11,679,894.20, Total Appropriations, including any Accumulated Deficit if any, of \$11,760,630 and Total Unrestricted Net Position utilized of \$80,735.80; and

**WHEREAS**, the Capital Budget as introduced reflects Total Capital Appropriations of \$22,583,412, Total Debt Authorized of \$20,041,912, Total Unrestricted Net Position of \$1,571,500, Total Unrestricted Net Position-Designated for Renewal and Replacement of \$970,000 planned to be utilized as funding thereof; and

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of Rockaway Valley Regional Sewerage Authority, at an open public meeting held on November 11, 2021 that the Annual Budget and Capital Budget/Program of the Rockaway Valley Regional Sewerage Authority for the fiscal year beginning January 01, 2022 and ending December 31, 2022 is hereby adopted and shall constitute appropriations for the purposes stated; and

**BE IT FURTHER RESOLVED**, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

#### CERTIFICATION

I hereby certify that this Resolution was adopted at a meeting of the Rockaway Valley Regional Sewerage Authority held on November 11, 2021.

On motion of Commissioner Corbett

Seconded by Commissioner Guadagno


And a Roll Call Vote as follows:

Yeas: (10) Andes, Cegelka, Corbett, Farrell, Guadagno, Howarth, Isselin, Recchia, Schorno, and Zuppa

Nays: (0)

Abstain: (0)

Absent: (0)

  
Michael Guadagno  
Board Secretary

**2022 (2022-2023) AUTHORITY BUDGET**

**Narrative and Information Section**

# 2022 (2022-2023) AUTHORITY BUDGET MESSAGE & ANALYSIS

## ROCKAWAY VALLEY REGIONAL SEWERAGE

### AUTHORITY BUDGET

FISCAL YEAR: FROM: JAN. 1, 2022 TO: DEC. 31, 2022

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2021/2021-2022 proposed Annual Budget and make comparison to the 2020/2020-2021 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each revenue and appropriation changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

SEE ATTACHED N-1a.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. (Example Consider New Development projects such as Housing /Commercial projects impact on the Authorities expenses or revenues)

THE LOCAL ECONOMY HAD BEEN HEAVILY IMPACTED BY THE COVID-19 EPIDEMIC. THERE IS AN EXPECTATION THAT WHEN THE COVID VACCINE IS DISTRIBUTED TO THE MAJORITY OF THE AMERICAN PEOPLE, THE ECONOMY WILL SLOWLY RECOVER AND GO BACK TO NORMAL.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget and or Capital Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

THE AUTHORITY IS UTILIZING \$80,736 IN UNRESTRICTED NET POSITION IN THE OPERATING BUDGET AND \$1,571,500 IN THE CAPITAL BUDGET IN ORDER TO KEEP PARTICIPANT CHARGES STABLE.

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service payments, pilot payments, or other types of contracts or agreements (Example to provide police services to the Authority etc. and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

NOT APPLICABLE.

5. The proposed budget must not reflect an anticipated deficit from 2021/2021-2022 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

THE AUTHORITY REPORTED A \$10,792,341 DEFICIT IN UNRESTRICTED, UNDESIGNATED NET POSITION IN ITS AUDIT FOR THE YEAR ENDING DECEMBER 31, 2020. \$7,570,456 OF THIS DEFICIT IS DIRECTLY ATTRIBUTABLE TO THE IMPLEMENTATION OF GASB STATEMENT NO. 68. \$8,903,725 OF THIS DEFICIT IS DIRECTLY ATTRIBUTABLE TO THE IMPLEMENTATION OF GASB STATEMENT NO. 75. \$5,681,840 OF THE REMAINING UNRESTRICTED, UNDESIGNATED NET POSITION WAS AVAILABLE FOR USE IN FUTURE BUDGETS AS OF DECEMBER 31, 2020. THE AUTHORITY WILL CONTINUE TO PAY THE ANNUAL PENSION AND HEALTH INSURANCE BILLS AND OVERTIME THE INCREASING AMOUNTS OF THESE PAYMENTS WILL FUND THE RESPECTIVE DEFICITS.

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable. (If no changes to fees or rates indicate (Answer as "Rates Are Staying the Same")

NOT APPLICABLE.

**Rockaway Valley Regional Sewerage Authority**  
**Supplemental Sheet to Page N-1**

1. *Explanation of budget revenues and appropriations with changes of more than 10% from FY 2022:*

OTHER OPERATING REVENUES

**User Charges (+40,000, +22.2%)**

Increase in user charges due to the Authority's 2022 projections.

**Industrial Application Fees (-4,500, -85.7%)**

Decrease in user charges due to the Authority's 2022 projections.

OTHER NON-OPERATING REVENUES

**FEMA Grant (-282,652, -27.7%)**

Decrease in user FEMA grant revenue due to the Authority's 2022 projections.

OPERATING APPROPRIATIONS

**Total Principal Payments on Debt Service in Lieu of Depreciation (-456,517, -21.6%)**

Decrease in debt principal payments are due to the retirement of debt in 2022.

UNRESTRICTED NET POSITION UTILIZED

**Other (-603,920, -88.2%)**

The Authority has decreased unrestricted net position utilized as a result of increased anticipated revenues.



## AUTHORITY CONTACT INFORMATION 2022 (2022-2023)

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	ROCKAWAY VALLEY REGIONAL SEWERAGE AUTHORITY		
<b>Federal ID Number:</b>	22-1950825		
<b>Address:</b>	RD. 1, 99 GREENBANK ROAD		
<b>City, State, Zip:</b>	BOONTON	NJ	07005
<b>Phone: (ext.)</b>	973-263-1555	<b>Fax:</b>	973-263-9068

<b>Preparer's Name:</b>	PAUL J. CUVA (1)		
<b>Preparer's Address:</b>	401 WANAQUE AVENUE		
<b>City, State, Zip:</b>	POMPTON LAKES	NJ	07442
<b>Phone: (ext.)</b>	973-835-7900	<b>Fax:</b>	973-835-6631
<b>E-mail:</b>	<a href="mailto:PCUVA@W-CPA.COM">PCUVA@W-CPA.COM</a>		

<b>Chief Executive Officer:(1)</b>	JOANN MONDSINI		
<b>Phone: (ext.)</b>	973-263-1555	<b>Fax:</b>	973-263-9068
<b>E-mail:</b>	<a href="mailto:JMONDSINI@RVRSA.ORG">JMONDSINI@RVRSA.ORG</a>		

<b>Chief Financial Officer(1)</b>	B.K. SANDY THAI		
<b>Phone: (ext.)</b>	973-263-1555	<b>Fax:</b>	973-263-9068
<b>E-mail:</b>	<a href="mailto:SANDY@RVRSA.ORG">SANDY@RVRSA.ORG</a>		

<b>Name of Auditor:</b>	PAUL J. CUVA		
<b>Name of Firm:</b>	WIELKOTZ & COMPANY, LLC		
<b>Address:</b>	401 WANAQUE AVENUE		
<b>City, State, Zip:</b>	POMPTON LAKES	NJ	07442
<b>Phone: (ext.)</b>	973-835-7900	<b>Fax:</b>	973-835-6631
<b>E-mail:</b>	<a href="mailto:PCUVA@W-CPA.COM">PCUVA@W-CPA.COM</a>		

- (1) I have assisted in the preparation of this budget with information provided to me by the Rockaway Valley Regional Sewerage Authority.

**AUTHORITY INFORMATION QUESTIONNAIRE**  
**Rockaway Valley Regional Sewerage Authority**

**Fiscal Year: 2022 From: January 01 to: December 31**

1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2019 or 2020) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 43

2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2019 or 2020) Transmittal of Wage and Tax Statements: 2,959,413.49

3) Provide the number of regular voting members of the governing body: 10 Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 (*Regional Authority may have more than 7 members*) per status for your authority)

4) Provide the number of alternate voting members of the governing body: 0 (Maximum is 2)

5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.

6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (**Most Recent Filing that March 31, 2020 or 2021 deadline has passed 2020 or 2021**) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/glg/resources/fds.html> before answering) Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.

7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.

8) Was the Authority a party to a business transaction with one of the following parties:

a. A current or former commissioner, officer, key employee, or highest compensated employee? No

b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee?  
No, not to the knowledge of RVRSA.

c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? No

*If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*

9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).**

A: The RVRSA consults with other Authorities of similar size and had a salary survey performed to determine the appropriate compensation for management employees. In addition, the RVRSA Board passed resolution # 17-146, amending resolution # 19-066, amending resolution 20-038 adopting recommended salary ranges for non-union employees. Annual increases are determined by an annual performance review and increases are merit based. In addition, the Executive Director prepares and presents recommendations to the Executive Committee for discussion and review. The Executive Committee then authorizes, modifies or rejects the recommended increases to management salaries. The Resolutions are attached. (17-146 Resolution Adopting Recommended Salary Ranges for NON-Union Employees, 19-066 Resolution Amending Adopted Recommended Salary Range for Non-Union Employees, 20-038 Resolution amending 19-066 salary range for nonunion employees) Management employees, which include Officers and key employees listed on page N-4, received a 2% increase of their base salary in 2021, and a one time merit payment based on their annual performance review, recommended by the Executive Director and reviewed by the Executive Committee. The merit payment range is 0% to 2% of the employee’s base salary. Union employee compensation is based on the Union Contract. Page N-4 includes one Union employee. The Union contract expired on December 31, 2019. A new contract is currently under negotiation, therefore union employees have not yet received an increase for FY 2020 and 2021. Retro pay, if negotiated and approved by the Board of the RVRSA will be issued to the Union members once the negotiation is complete and approved by both the Union and the Board of the RVRSA.

11) Did the Authority pay for meals or catering during the current fiscal year? Yes If “yes,” attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

A: (1) Up to today, RVRSA has not provide a light dinner with soda, water and coffee to the commissioners prior to the regular monthly board meeting, virtual meeting were held for the monthly board meetings and committee meetings (2) RVRSA might provide the meal/catering for the annual award luncheon at the end of 2021, (3) RVRSA provides coffee/tea to employees. (4) Light snacks, coffee or lunch provide to the meetings with consultants/staff, (5) RVRSA also provides one annual dinner for the commissioners and staffs who attend the Annual League of Municipalities Conference/AEA Conference. The meals/catering invoices are attached.

12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? Yes If “yes,” attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.

A: In accordance with the RVRSA By-Laws and approved revised resolution # 19-064, Commissioners are authorized to attend one NJ League of Municipalities Conference and one other conference per year. Employees attend conferences and seminars in accordance with RVRSA Personnel Manual policy. Employee must complete a Conference and Seminar Request Form and obtain approval by Supervisor and Executive Director. Expenses associated with the conferences are reimbursable, all persons authorized to travel shall submit all original receipts and other evidence of allowable expenses for reimbursement. In addition, as per N.J.S.A. 40:14A-5(d), and the by-laws of the Authority, Commissioners are reimbursed for their travel expenses to attend regular monthly meetings and Committee meetings.

13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:

- a. First class or charter travel No
- b. Travel for companions No
- c. Tax indemnification and gross-up payments No
- d. Discretionary spending account No
- e. Housing allowance or residence for personal use No
- f. Payments for business use of personal residence No
- g. Vehicle/auto allowance or vehicle for personal use Yes
- h. Health or social club dues or initiation fees No
- i. Personal services (i.e.: maid, chauffeur, chef) No

If the answer to any of the above is “yes,” attach a description of the transaction including the name and position of the individual and the amount expended.

A: The RVRSA provides a vehicle for the Executive Director, JoAnn Mondini, to drive from her residence to work.

**14)** Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? See the answer below If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. **(If your authority does not allow for reimbursements indicate that in answer)**

**A: RVRSA has a conference and seminar request form for employees and a revised resolution # 19- 064 with written conference travel and expense reimbursement policy for commissioners and employees. Please find them attached for your reference. Based on past practice, the employees of RVRSA have to submit their meals and other receipts and invoices from the conference, seminar or course for expense reimbursement.**

**15)** Did the Authority make any payments to current or former commissioners or employees for severance or termination? No If "yes," attach explanation including amount paid.

**16)** Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No If "yes," attach explanation including amount paid.

**17)** Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.(If no bonded Debt answer is Not Applicable). ( New Jersey Infrastructure Trust Loans are not bonder debt of an Authority)

**18)** Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.

**19)** Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.

**RESOLUTION 17-146**

**RESOLUTION ADOPTING RECOMMENDED SALARY  
RANGES FOR NON-UNION EMPLOYEES**

**WHEREAS**, Rockaway Valley Regional Sewerage Authority, (RVRSA), requested that a salary survey be conducted of all non-union employees in order to assure that RVRSA's salary structure for its non-union employees is consistent with current salary levels in the relevant, comparable job market; and

**WHEREAS**, the survey was conducted by RVRSA's Human Resources Consultant, and an analysis of the salaries of non-union RVRSA employees as well as the salaries of those in similar positions at sewerage authorities of comparable size to RVRSA was completed; and

**WHEREAS**, the results of that survey have been used to create a series of salary ranges for RVRSA's non-union job titles; and

**WHEREAS**, the RVRSA Board deems it to be in the public interest for these salary ranges to be adopted and used in determining the level of appropriate salary compensation for RVRSA's non-union employees.

**NOW, THEREFORE, BE IT RESOLVED** by Rockaway Valley Regional Sewerage Authority on this 14th day of December, 2017, as follows:

1. Non-union employees shall be paid in accordance with the following salary ranges:

<u>Title</u>	<u>Min</u>	<u>Max</u>
<u>Executive Director</u>	<u>\$111,000</u>	<u>\$159,000</u>
<u>Executive Secretary/Records Clerk/Asst. Board Secretary</u>	<u>\$64,458</u>	<u>\$93,132</u>
<u>Records Clerk I (hourly)</u>	<u>\$17.09</u>	<u>\$19.04</u>
<u>Records Clerk II (hourly)</u>	<u>\$18.24</u>	<u>\$19.84</u>
<u>Manager of Engineering, P.E.</u>	<u>\$85,000</u>	<u>\$132,000</u>
<u>Chief Financial Officer/Asst. Board Treasurer/QPA</u>	<u>\$86,900</u>	<u>\$115,500</u>
<u>Benefits/Payroll Clerk/QPA/Asst. to CFO</u>	<u>\$51,000</u>	<u>\$91,000</u>
<u>Safety Coordinator</u>	<u>\$65,780</u>	<u>\$95,700</u>

<u>IPP Coordinator</u>	<u>\$69,792</u>	<u>\$90,188</u>
<u>IPP Inspector (hourly)</u>	<u>\$23.08</u>	<u>\$30.77</u>
<u>Plant Manager</u>	<u>\$94,000</u>	<u>\$118,183</u>
<u>Assistant Plant Manager</u>	<u>\$80,000</u>	<u>\$105,600</u>
<u>Trunk Line Manager</u>	<u>\$70,000</u>	<u>\$116,000</u>
<u>Engineer I</u>	<u>\$70,000</u>	<u>\$77,678</u>
<u>Engineer II</u>	<u>\$72,000</u>	<u>\$90,917</u>
<u>Electrical Engineer</u>	<u>\$72,000</u>	<u>\$146,820</u>
<u>Engineering Intern (hourly)</u>	<u>\$12.01</u>	<u>\$24.96</u>
<u>Laboratory Manager</u>	<u>\$62,000</u>	<u>\$119,000</u>
<u>Laboratory Technician (hourly)</u>	<u>\$24.60</u>	<u>\$42.50</u>
<u>Laboratory Intern (hourly)</u>	<u>\$16.41</u>	<u>\$23.59</u>

2. Except as described in Paragraph 3, below, the Executive Director is authorized to place each current and prospective non-union employee at the appropriate salary level within the established salary range for the employee's job title, and to adjust said employees' salary levels within the established salary ranges from time to time in accordance with established RVRSA policies, subject in each instance to the approval of the Executive Committee of the RVRSA Board. Time in service, current salary level and salary history, prior work experience, demonstrated record of job performance and other relevant qualifications (*e.g.*, evaluations, extent of educational attainment, and specialized training or credentials), as well as market conditions and budgetary constraints, will be considered when determining a current or prospective employee's salary level within the established salary range for the current or prospective employee's job title.
3. Notwithstanding any other provision hereof to the contrary, the determination of the salary of the Executive Director within the Executive Director's established salary range shall be determined by, and shall be within the sole and exclusive authority of, the RVRSA Board.
4. This Resolution shall take effect immediately, and shall remain in effect until amended, modified or repealed.

I hereby certify that this Resolution was adopted at a meeting of Rockaway Valley Regional Sewerage Authority held on the 14<sup>th</sup> day of December, 2017.

On motion of Hector Schorno

Seconded by Michael Guadagno

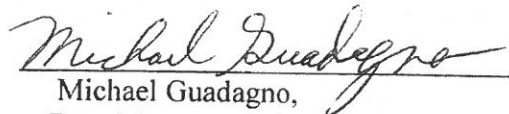
And a Roll Call Vote as Follows:

Yeas: (8) Andes, Cegelka, Corbett, Guadagno, Lowell, Recchia, Rossi, Schorno

Nays: (0) None

Abstain: (1) Vincitore

Absent: (0) None

  
Michael Guadagno,  
Board Secretary

**RESOLUTION 19-066**

**RESOLUTION AMENDING ADOPTED  
RECOMMENDED SALARY RANGES FOR NON-UNION  
EMPLOYEES**

**WHEREAS**, Rockaway Valley Regional Sewerage Authority, (RVRSA), requested that a salary survey be conducted of all non-union employees in order to assure that RVRSA's salary structure for its non-union employees is consistent with current salary levels in the relevant, comparable job market; and

**WHEREAS**, the survey was conducted by RVRSA's Human Resources Consultant, and an analysis of the salaries of non-union RVRSA employees as well as the salaries of those in similar positions at sewerage authorities of comparable size to RVRSA was completed; and

**WHEREAS**, the results of that survey have been used to create a series of salary ranges for RVRSA's non-union job titles; and

**WHEREAS**, the RVRSA Board deems it to be in the public interest for these salary ranges to be adopted and used in determining the level of appropriate salary compensation for RVRSA's non-union employees.

**WHEREAS**, the RVRSA Board adopted Resolution 17-146 at a meeting held on December 14, 2017 adopting recommended salary ranges for non-union employees; and

**WHEREAS**, the RVRSA Board wishes to update and amend Resolution 17-146 as follows:

1. Amend the minimum and maximum hourly rate for Records Clerk II;
2. Add new title of Records Clerk III (hourly) with minimum hourly rate of \$25.96 and maximum hourly rate of \$28.85.
3. Amend the maximum salary for the position of Chief Financial Officer/Asst. Board Treasurer/QPA to \$130,000.
4. Amend Safety Coordinator title to Human Resources/Safety Coordinator.
5. Amend the maximum salary for the position of Engineer II to \$100,000.
6. Amend the minimum hourly rate for Engineering Intern to \$16.41 and amend the maximum hourly rate \$23.59.

**NOW, THEREFORE, BE IT RESOLVED** by Rockaway Valley Regional Sewerage Authority on this 11th day of July, 2019, as follows:

1. Non-union employees shall be paid in accordance with the following salary ranges:



<u>Title</u>	<u>Min</u>	<u>Max</u>
<u>Executive Director</u>	<u>\$111,000</u>	<u>\$159,000</u>
<u>Executive Secretary/Records Clerk/Asst. Board Secretary</u>	<u>\$64,458</u>	<u>\$93,132</u>
<u>Records Clerk I (hourly)</u> (35,500 to 41,200 per year)	<u>\$17.09</u>	<u>\$19.04</u>
<u>Records Clerk II (hourly)</u> (44,200 to 50,000 per year)	<u>\$21.25</u>	<u>\$24.04</u>
<u>Records Clerk III (hourly)</u> (54,000 to 60,000 per year)	<u>25.96</u>	<u>28.85</u>
<u>Manager of Engineering, P.E.</u>	<u>\$85,000</u>	<u>\$132,000</u>
<u>Chief Financial Officer/Asst. Board Treasurer/OPA</u>	<u>\$86,900</u>	<u>\$130,000</u>
<u>Benefits/Payroll Clerk/OPA/Asst. to CFO</u>	<u>\$51,000</u>	<u>\$91,000</u>
<u>Human Resources/Safety Coordinator</u>	<u>\$65,780</u>	<u>\$95,700</u>
<u>IPP Coordinator</u>	<u>\$69,792</u>	<u>\$90,188</u>
<u>IPP Inspector (hourly)</u>	<u>\$23.08</u>	<u>\$30.77</u>
<u>Plant Manager</u>	<u>\$94,000</u>	<u>\$118,183</u>
<u>Assistant Plant Manager</u>	<u>\$80,000</u>	<u>\$105,600</u>
<u>Trunk Line Manager</u>	<u>\$70,000</u>	<u>\$116,000</u>
<u>Engineer I</u>	<u>\$70,000</u>	<u>\$77,678</u>
<u>Engineer II</u>	<u>\$72,000</u>	<u>\$100,000</u>
<u>Electrical Engineer</u>	<u>\$72,000</u>	<u>\$146,820</u>
<u>Engineering Intern (hourly)</u>	<u>\$16.41</u>	<u>\$23.59</u>
<u>Laboratory Manager</u>	<u>\$62,000</u>	<u>\$119,000</u>
<u>Laboratory Technician (hourly)</u>	<u>\$24.60</u>	<u>\$42.50</u>
<u>Laboratory Intern (hourly)</u>	<u>\$16.41</u>	<u>\$23.59</u>

2. Except as described in Paragraph 3, below, the Executive Director is authorized to place each current and prospective non-union employee at the appropriate salary level within the established salary range for the employee's job title, and to adjust said employees' salary levels within the established salary ranges from time to time in accordance with established RVRSA policies, subject in each instance to the approval of the Executive Committee of the RVRSA Board. Time in service, current salary level and salary history with RVRSA, prior work experience, demonstrated record of job performance and other relevant

qualifications (*e.g.*, evaluations, extent of educational attainment, and specialized training or credentials), as well as market conditions and budgetary constraints, will be considered when determining a current or prospective employee's salary level within the established salary range for the current or prospective employee's job title.

3. Notwithstanding any other provision hereof to the contrary, the determination of the salary of the Executive Director within the Executive Director's established salary range shall be determined by, and shall be within the sole and exclusive authority of, the RVRSA Board.
4. This Resolution shall take effect immediately, and shall remain in effect until amended, modified or repealed.

I hereby certify that this Resolution was adopted at a meeting of Rockaway Valley Regional Sewerage Authority held on the 11<sup>th</sup> day of July, 2019.

On motion of: Hector Schorno

Seconded by: John Cegelka

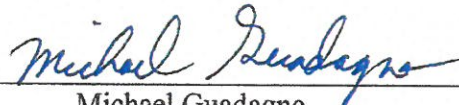
And a Roll Call Vote as Follows:

Yeas: (7) Cegelka, Corbett, Guadagno, Isselin, Lowell, Rossi, Schorno

Nays: (0) None

Abstain: (1) Andes

Absent: (2) Recchia, Zuppa



Michael Guadagno,  
Board Secretary

**RESOLUTION 20-038**

**RESOLUTION AMENDING ADOPTED SALARY RANGES FOR NON-UNION EMPLOYEES**

**WHEREAS**, Rockaway Valley Regional Sewerage Authority, (RVRSA), requested that a salary survey be conducted of all non-union employees in order to assure that RVRSA's salary structure for its non-union employees is consistent with current salary levels in the relevant, comparable job market; and

**WHEREAS**, the survey was conducted by RVRSA's Human Resources Consultant, and an analysis of the salaries of non-union RVRSA employees compared to the salaries of those in similar positions at sewerage authorities of comparable size to RVRSA was completed; and

**WHEREAS**, the results of that survey have been used to create a series of recommended salary ranges for RVRSA's non-union job titles; and

**WHEREAS**, the RVRSA Board deems it to be in the public interest for these recommended salary ranges to be adopted and used in determining the level of appropriate salary compensation for RVRSA's non-union employees.

**WHEREAS**, the RVRSA Board adopted Resolution 17-146 at a meeting held on December 14, 2017, adopting salary ranges for non-union employees; and

**WHEREAS**, the RVRSA Board adopted Resolution 19-066 at a meeting held on July 11, 2019, amending the salary ranges originally contained in Resolution 17-146; and

**WHEREAS**, the RVRSA Board wishes to update and amend Resolution 19-066, to adopt and use the recommended salary guides created as a result of the salary survey described above, and also to make additional amendments as follows:

1. Add new title of Assistant Engineer I with a salary range: Min: \$60,000 and Max: \$70,000.
2. Add new title of Operations & Maintenance Shift Supervisor with a salary range: Min: \$88,000 and Max: \$99,000.
3. Remove IPP Inspector position.

**NOW, THEREFORE, BE IT RESOLVED** by Rockaway Valley Regional Sewerage Authority on this 9th day of April, 2020, as follows:

1. Non-union employees shall be paid in accordance with the following salary ranges:

<u>Title</u>	<u>Min</u>	<u>Max</u>
<u>Executive Director</u>	<u>\$111,000</u>	<u>\$159,000</u>

<b><u>Executive Secretary/Records Clerk/Asst. Board Secretary</u></b>	<b><u>\$64,458</u></b>	<b><u>\$93,132</u></b>
<b><u>Records Clerk I (hourly)</u></b> (35,500 to 41,200 per year)	<b><u>\$17.09</u></b>	<b><u>\$19.80</u></b>
<b><u>Records Clerk II (hourly)</u></b> (44,200 to 50,000 per year)	<b><u>\$21.25</u></b>	<b><u>\$24.04</u></b>
<b><u>Records Clerk III (hourly)</u></b> (54,000 to 60,000 per year)	<b><u>25.96</u></b>	<b><u>28.85</u></b>
<b><u>Manager of Engineering, P.E.</u></b>	<b><u>\$85,000</u></b>	<b><u>\$132,000</u></b>
<b><u>Chief Financial Officer/Asst. Board Treasurer/QPA</u></b>	<b><u>\$86,900</u></b>	<b><u>\$130,000</u></b>
<b><u>Benefits/Payroll Clerk/QPA/Asst. to CFO</u></b>	<b><u>\$51,000</u></b>	<b><u>\$91,000</u></b>
<b><u>Human Resources/Safety Coordinator</u></b>	<b><u>\$65,780</u></b>	<b><u>\$95,700</u></b>
<b><u>IPP Coordinator</u></b>	<b><u>\$69,792</u></b>	<b><u>\$90,188</u></b>
<b><u>Assistant Engineer I</u></b>	<b><u>\$60,000</u></b>	<b><u>\$70,000</u></b>
<b><u>Plant Manager</u></b>	<b><u>\$94,000</u></b>	<b><u>\$118,183</u></b>
<b><u>Assistant Plant Manager</u></b>	<b><u>\$80,000</u></b>	<b><u>\$105,600</u></b>
<b><u>Trunk Line Manager</u></b>	<b><u>\$70,000</u></b>	<b><u>\$116,000</u></b>
<b><u>Engineer I</u></b>	<b><u>\$70,000</u></b>	<b><u>\$77,678</u></b>
<b><u>Engineer II</u></b>	<b><u>\$72,000</u></b>	<b><u>\$100,000</u></b>
<b><u>Electrical Engineer</u></b>	<b><u>\$72,000</u></b>	<b><u>\$146,820</u></b>
<b><u>Engineering Intern (hourly)</u></b>	<b><u>\$16.41</u></b>	<b><u>\$23.59</u></b>
<b><u>Laboratory Manager</u></b>	<b><u>\$62,000</u></b>	<b><u>\$119,000</u></b>
<b><u>Laboratory Technician (hourly)</u></b>	<b><u>\$24.60</u></b>	<b><u>\$42.50</u></b>
<b><u>Laboratory Intern (hourly)</u></b>	<b><u>\$16.41</u></b>	<b><u>\$23.59</u></b>
<b><u>Operations &amp; Maintenance Shift Supervisor</u></b>	<b><u>\$88,000</u></b>	<b><u>\$99,000</u></b>

2. Except as described in Paragraph 3, below, the Executive Director is authorized to place each current and prospective non-union employee at the appropriate salary level within the established salary range for the employee's job title, and to adjust said employees' salary levels within the established salary ranges from time to time in accordance with established RVRSA policies, subject in each instance to the approval of the Executive Committee of the RVRSA Board. Time in service, current salary level and salary history with RVRSA, prior work experience, demonstrated record of job performance and other relevant qualifications (*e.g.*, evaluations, extent of educational attainment, and specialized training or credentials), as well as market conditions and budgetary constraints, will be considered

when determining a current or prospective employee's salary level within the established salary range for the current or prospective employee's job title.

3. Notwithstanding any other provision hereof to the contrary, the determination of the salary of the Executive Director within the Executive Director's established salary range shall be determined by, and shall be within the sole and exclusive authority of, the RVRSA Board.
4. This Resolution shall take effect immediately, and shall remain in effect until amended, modified or repealed.
5. Resolution 19-066, and the salary guides contained therein, are hereby amended in accordance with the provisions of this Resolution. The provisions of this Resolution shall control to the extent of any inconsistency between the provisions of this Resolution and those of Resolution 19-066. The salary range for the position of IPP Inspector is abolished.

I hereby certify that this Resolution was adopted at a meeting of Rockaway Valley Regional Sewerage Authority held on the 9<sup>th</sup> day of April, 2020.

On motion of Commissioner Schorno

Seconded by Commissioner Guadagno


And a Roll Call Vote as Follows:

Yeas: (7) Andes, Corbett, Guadagno, Isselin, Rossi, Schorno, Zuppa

Nays: (0)

Abstain: (0)

Absent: (3) Cegelka, Farrell, Recchia

  
Michael Guadagno,  
Board Secretary

Rockaway Valley Regional Sewerage Authority

Page N-3, Question # 12, The List of the 2021 Travel Expenses Reimbursement

From Jan 01 to September 30, 2021

Page N-3, Q # 12, Attachment 1

Commissioner	Conference Registration	Airfare & Taxi to Attend Conference	Hotel Accommodation to Attended Conference	Mileage, Tolls Reimbursement to Attended Conference/ Seminar/ Classes	Meals to Attended Conference	Mileage Reimbursement to Attended Meetings
Michael Guadagno	0.00					
Donald Farrell	540.00					
Glenn Corbett	360.81					
Thomas Zuppa, Jr.	540.00					
<b>Total:</b>	<b>1,440.81</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Employee	Conference/ Seminar/ Classes Registration	Airfare to Attend Conference	Hotel Accommodation to Attended Conference	Mileage, Tolls Reimbursement to Attended Conference/ Seminar/ Classes	Meals to Attended Conference	Mileage Reimbursement to Attended Meetings
Ali	188.00					
Bonaccorso	531.00					
Bocchino	60.00					
Belli	217.00					
Fox	905.00					
Hunter	374.00					
Mondsini	727.00					
Pisarcik	365.00					
Reichert	531.00					
Santos	105.90					
Sgro	188.00					
Simmons	241.00					
Simolia	199.00					
Thai	531.00					
Upadhyay	199.00					
<b>Total:</b>	<b>5,361.90</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Page N-3, Q #12  
Attachment 2

Resolution 19-064

Page N-3, Q #14  
Attachment 1

**RESOLUTION TO APPROVE REVISED RVRSA BOARD MEMBER AND EMPLOYEE  
CONFERENCE TRAVEL AND EXPENSE REIMBURSEMENT POLICY**

**WHEREAS**, there exists a need to revise the Travel and Expense Reimbursement Policy for Board Members and Employees of the Rockaway Valley Regional Sewerage Authority ("RVRSA") to include reimbursement for conference and travel expenses for employees that travel on official RVRSA business and to amend the per day reimbursement amount for meals; and

**WHEREAS**, the RVRSA desires to revise and replace the existing Board Member and Employee Conference Travel and Expense Reimbursement Policy with the policy attached hereto as Exhibit A, entitled, "Board Member and Employee Conference Travel and Expense Reimbursement Policy", and to establish guidelines for the reimbursement of Board Members and Employees traveling and/or incurring expenses in furtherance of official RVRSA business.

**NOW, THEREFORE, BE IT RESOLVED** by the Rockaway Valley Regional Sewerage Authority as follows:

1. The RVRSA hereby adopts the revised RVRSA Board Member and Employee Conference Travel and Expense Reimbursement Policy attached hereto as Exhibit A.
2. For the purposes of this Resolution, the term "Board Member" shall include those persons appointed by the governing bodies of the constituent municipalities pursuant to N.J.S.A. 40:14A-4.
3. The policy set forth in Exhibit A shall be effective as of July 11, 2019.

I certify that this Resolution was adopted at a meeting of the Rockaway Valley Regional Sewerage Authority held on July 11, 2019.

On motion of: Hector Schorno

Second by: Michael Guadagno

And a Roll Call vote as follows:

Yeas: (8) Andes, Cegelka, Corbett, Guadagno, Isselin, Lowell, Rossi, Schorno

Nays: (0) None

Abstain: (0) None

Absent: (2) Recchia, Zuppa

A handwritten signature in blue ink that reads "Michael Guadagno". The signature is written in a cursive style and is positioned above a horizontal line.

Michael Guadagno  
Board Secretary



## Exhibit A

### RVRSA Board Member and Employee Conference Travel and Expense Reimbursement Policy

RVRSA Board Members and Employees are authorized to travel on official RVRSA business. Board Members and Employees traveling on RVRSA business are encouraged to exercise the same care in incurring expenses that they would if traveling on personal business at their own expense. Excessive and unnecessary travel and other expenses shall not be approved or reimbursed. Travel routes should be planned so that minimum amount of travel and expense are involved. Board Members and Employees shall be responsible for making their own travel arrangements. Expenditures for official RVRSA travel are reimbursable if incurred in accordance with these guidelines.

#### I. Conference Registration

Frequency (Board Members): One NJ League of Municipalities Conference and one other conference per year per Board Member.

Frequency (Employees): In accordance with Personnel Manual, Conference and Seminar Request Form, and approval by Supervisor and Executive Director.

Cost of registration for any conference or seminar in the above list shall be paid in advance by the RVRSA.

#### II. Transportation

##### A. Air Travel

The RVRSA shall reimburse Board members and Employees for the full cost of travel by air (if appropriate). The maximum amount of reimbursable air travel shall be the coach fare for travel commencing the day before the conference begins and ending on the day after the conference ends. The reference to such days shall be for the sole purpose of determining the amount of reimbursement and shall not restrict members to travel only on those days.

##### B. Car Travel

The RVRSA shall reimburse Board Members and Employees for the actual costs of all tolls and parking expenses which shall not exceed the coach airfare. In addition, the RVRSA shall reimburse Board Members and Employees at the prevailing mile rate of reimbursement per mile for each mile traveled, updated on a yearly basis.

##### C. Car Rental Costs

If less than mileage cost, car rental cost may be substituted in lieu of costs as described in item B and are also reimbursable.

**III. Lodging**

The RVRSA shall reimburse Board Members and Employees for the cost of lodging at conference rates. The maximum amount that is reimbursable for hotel accommodations shall be at conference rates, for a maximum stay not to exceed the full length of the conference. Expenses for laundry, valet, entertainment, room service, and other charges of a similar nature are considered personal charges and shall not be reimbursed.

**IV. Meals**

The RVRSA shall reimburse Board Members and Employees for all meals, excluding alcoholic beverages, incurred during the course of travel and while attending the conference. Meal reimbursement is subject to a maximum amount per day. The Maximum per day amount is \$100.00.

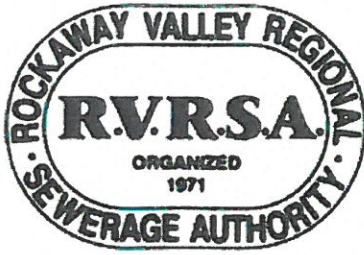
**V. Related Expenses**

The RVRSA shall reimburse Board Members and Employees for necessary incidental expenses incurred during the course of travel. These shall include airport shuttle services to and from airports, shuttle services to and from hotels to airports, portage, and parking expenses (if appropriate). The RVRSA will reimburse taxi expenses for transportation to and from hotels and airports and for transportation to and from conference events only in cases where shuttle services are unavailable. All other taxi expenses are considered personal charges and shall not be reimbursed.

**VI. Reimbursement**

The RVRSA will attempt to provide persons authorized to travel on RVRSA business with sufficient funds to cover expected expenses. All persons authorized to travel shall submit all original receipts and other evidence of allowable expenses to the CFO's office. The RVRSA shall approve all expenses in accordance with the RVRSA's guidelines.

**VII. This policy shall become effective as of July 11, 2019.**



**CONFERENCE AND SEMINAR**  
REQUEST FORM

DATE: \_\_\_\_\_

EMPLOYEE NAME: \_\_\_\_\_

CONFERENCE/SEMINAR: \_\_\_\_\_

CONFERENCE/SEMINAR DATE(S): \_\_\_\_\_

COST SEMINAR/CONFERENCE: \_\_\_\_\_

COST OTHER (TRAVEL/HOTEL): \_\_\_\_\_

State reason below why attending this conference/seminar will be beneficial to the RVRSA.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Requesting Employee Signature: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_

Executive Director Signature: \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_

In accordance with the RVRSA Policy Manual, Section 4- page 4, "Requests must be in writing and include schedule, registration information and estimated costs". See Policy Manual for complete policy.

*(This page is directions for filling in page (N-4 (2-of 2) (No answers should be entered on this page)*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

**Rockaway Valley Regional Sewerage Authority**

**FISCAL YEAR: FROM: January, 2022 TO: December 31, 2022**

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** (Use the Most Recent W-2 available 2020 or 2021). The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2022, the most recent W-2 and 1099 should be used 2021 or 2020 (60 days prior to start of budget year is November 1, 2021, with 2020 being the most recent calendar year ended), and for fiscal years ending June 30, 2022, the calendar year 2020 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2022, with 2021 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

For the Period January 1, 2022 to December 31, 2022  
 Rockaway Valley Regional Sewerage Authority

A B C D E F G H I J K L M N O P Q R S T

Position (Can Check more than 1 Column for each person)  
 Reportable Compensation from Authority (W-2/1099)

Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below		Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities	
													Column O	Column O					
1. Hector R. Schorno	Chairman	5 X	X					0	0	0	0	0	None	None	0	0	0	0	0
2. John Cegielka	Vice Chairman	5 X	X					0	0	0	0	0	None	None	0	0	0	0	0
3. Michael Guadagno	Secretary	5 X	X					0	0	0	0	0	0	0	0	0	0	0	0
4. Glenn Corbett	Treasurer	5 X	X					0	0	0	0	0	0	0	0	0	0	0	0
5. Donald Farrell	Commissioner	5 X	X					0	0	0	0	0	0	0	0	0	0	0	0
6. Thomas M. Andes	Commissioner	5 X	X					0	0	0	0	0	0	0	0	0	0	0	0
7. William J. Isselin	Commissioner	5 X	X					0	0	0	0	0	0	0	0	0	0	0	0
8. Mark Howarth	Commissioner	5 X	X					0	0	0	0	0	0	0	0	0	0	0	0
9. Anthony Recchia, Jr.	Commissioner	5 X	X					0	0	0	0	0	0	0	0	0	0	0	0
10. Thomas Zuppa, Jr.	Commissioner	5 X	X					0	0	0	0	0	0	0	0	0	0	0	0
11. JoAnn Mondsini	Executive Director	40	X					148,299	0	0	12,121	160,419	160,419	None	0	0	0	0	160,419
12. BK Sandy Thai	CFO, Assist Board Tr	40	X					118,183	0	0	23,002	141,185	141,185	None	0	0	0	0	141,185
13. Janice Fox	Assist Board Secreta	40	X					63,654	0	0	31,483	95,136	95,136	None	0	0	0	0	95,136
14. Robert Bocchino	Manager of Engineeri	40	X					112,937	0	0	30,823	143,761	143,761	None	0	0	0	0	143,761
15. Mario Bonaccorso	Plant Manager	40	X					101,572	0	0	31,483	133,055	133,055	None	0	0	0	0	133,055
Total:								\$ 544,644	\$ -	\$ -	\$ 66,606	\$ 673,556	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 673,556

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Rockaway Valley Regional Sewerage Authority  
 For the Period January 1, 2022 to December 31, 2022

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T														
		Position (Can Check more than one)										Reportable Compensation from																					
		Commissioner			Key Employee Officer			Highest Compensated Employee				Former		Base Salary/Stipend/Overtime		Other (auto allowance, expense account, payment in lieu of health benefits, etc.)		Estimated amount of other compensation from Authority (health benefits, pension, etc.)		Total Compensation from Authority		Names of Other Public Entities where individual is an Employee or Member of the Governing Body (1) See note below		Positions held at Other Public Entities Listed in Column O		Average Hours per Week Dedicated to Other Public Entities Listed in Column O		Reportable Compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)		Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)		Total Compensation All Public Entities	
		Average Hours per Week Dedicated to Position		Key Employee Officer		Highest Compensated Employee		Former		Base Salary/Stipend/Overtime		Other (auto allowance, expense account, payment in lieu of health benefits, etc.)		Estimated amount of other compensation from Authority (health benefits, pension, etc.)		Total Compensation from Authority		Names of Other Public Entities where individual is an Employee or Member of the Governing Body (1) See note below		Positions held at Other Public Entities Listed in Column O		Average Hours per Week Dedicated to Other Public Entities Listed in Column O		Reportable Compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)		Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)		Total Compensation All Public Entities					
1	Scott Trimmer		40	X						88,951	0	0	32,298	121,249	None	40	0	0	0	0	0	0	0	0	0	0	0	0	121,249				
2	Eric Reichert		40	X						107,502	0	0	10,274	117,777	None	40	0	0	0	0	0	0	0	0	0	0	0	0	117,777				
3	Warren Thunell		53.35		X					93,851	0	0	30,649	124,500	None	47.75	0	0	0	0	0	0	0	0	0	0	0	0	124,500				
4																																	
5																																	
6																																	
7																																	
8																																	
9																																	
10																																	
11																																	
12																																	
13																																	
14																																	
15																																	
Total:										\$ 290,304	\$ -	\$ -	\$ -	\$ 73,221	\$ 363,525		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 363,525			

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

# Schedule of Health Benefits - Detailed Cost Analysis

Rockaway Valley Regional Sewerage Authority  
 For the Period January 1, 2022 to December 31, 2022

If Not Applicable X this box Below

	# of Covered Members (Medical & Rx)		Annual Cost Estimate per Employee Proposed Budget		Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Proposed Budget	Actual	Proposed Budget	Actual						
<b>Active Employees - Health Benefits - Annual Cost</b>										
Single Coverage	8		\$ 11,530		\$ 92,239	7	\$ 11,271	\$ 78,894	\$ 13,344	16.9%
Parent & Child	2		20,638		41,277	4	20,174	80,698	(39,421)	-48.8%
Employee & Spouse (or Partner)	4		22,597		90,388	6	22,060	132,360	(41,972)	-31.7%
Family	18		31,881		573,864	17	31,148	529,516	44,348	8.4%
Employee Cost Sharing Contribution (enter as negative - )					(120,000)			(126,000)	6,000	-4.8%
Subtotal	32				677,768	34		695,468	(17,700)	-2.5%
<b>Commissioners - Health Benefits - Annual Cost</b>										
Single Coverage					-			-	-	#DIV/0!
Parent & Child					-			-	-	#DIV/0!
Employee & Spouse (or Partner)					-			-	-	#DIV/0!
Family					-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative - )					-			-	-	#DIV/0!
Subtotal	0				-	0		-	-	#DIV/0!
<b>Retirees - Health Benefits - Annual Cost</b>										
Single Coverage	1		5,321		5,321	1	4,977	4,977	343	6.9%
Parent & Child	1		17,198		17,198	1	16,088	16,088	1,110	6.9%
Employee & Spouse (or Partner)	6		14,918		89,506	5	13,993	69,964	19,542	27.9%
Family	2		25,085		50,169	1	28,498	28,498	21,671	76.0%
Employee Cost Sharing Contribution (enter as negative - )					-			-	-	#DIV/0!
Subtotal	10				162,193	8		119,527	42,667	35.7%
<b>GRAND TOTAL</b>	<b>42</b>				<b>\$ 839,961</b>	<b>42</b>		<b>\$ 814,995</b>	<b>\$ 24,967</b>	<b>3.1%</b>

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)  
 Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Yes	Yes or No
Yes	Yes or No

**Note: Remember to Enter an amount in rows for Employee Cost Sharing**

# Schedule of Accumulated Liability for Compensated Absences

Rockaway Valley Regional Sewerage Authority

For the Period

January 1, 2022

to

December 31, 2022

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
<b>Total liability for accumulated compensated absences at beginning of current year</b>		\$ -			

The total Amount Should agree to most recently issued audit report for the Authority



## Schedule of Shared Service Agreements

Rockaway Valley Regional Sewerage Authority

For the Period January 1, 2022 to December 31, 2022

If No Shared Services **X** this Box

**Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.**

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority

# **2022 (2022-2023) AUTHORITY BUDGET**

## **Financial Schedules Section**

# SUMMARY

Rockaway Valley Regional Sewerage Authority  
 For the Period January 1, 2022 to December 31, 2022

	<b>FY 2022 Proposed Budget</b>					<b>FY 2021 Adopted Budget</b>		<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
	Sewer	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations		
	\$	-	-	-	-	\$	\$		
<b>REVENUES</b>									
Total Operating Revenues	\$ 10,933,394	-	-	-	-	\$ 10,933,394	\$ 10,308,304	\$ 625,090	6.1%
Total Non-Operating Revenues	746,500	-	-	-	-	746,500	1,029,152	(282,652)	-27.5%
Total Anticipated Revenues	11,679,894	-	-	-	-	11,679,894	11,337,456	342,438	3.0%
<b>APPROPRIATIONS</b>									
Total Administration	2,946,950	-	-	-	-	2,946,950	3,048,510	(101,560)	-3.3%
Total Cost of Providing Services	6,482,810	-	-	-	-	6,482,810	6,179,950	302,860	4.9%
Total Principal Payments on Debt Service in Lieu of Depreciation	1,653,735	-	-	-	-	1,653,735	2,110,252	(456,517)	-21.6%
Total Operating Appropriations	11,083,495	-	-	-	-	11,083,495	11,338,712	(255,217)	-2.3%
Total Interest Payments on Debt	227,135	-	-	-	-	227,135	233,400	(6,265)	-2.7%
Total Other Non-Operating Appropriations	450,000	-	-	-	-	450,000	450,000	-	0.0%
Total Non-Operating Appropriations	677,135	-	-	-	-	677,135	683,400	(6,265)	-0.9%
Accumulated Deficit	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	11,760,630	-	-	-	-	11,760,630	12,022,112	(261,482)	-2.2%
Less: Total Unrestricted Net Position Utilized	80,736	-	-	-	-	80,736	684,656	(603,920)	-88.2%
Net Total Appropriations	11,679,894	-	-	-	-	11,679,894	11,337,456	342,438	3.0%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	\$ -	-	-	-	-	\$ -	\$ -	\$ -	#DIV/0!

## Revenue Schedule

### Rockaway Valley Regional Sewerage Authority

For the Period January 1, 2022 to December 31, 2022

	<b>FY 2022 Proposed Budget</b>						<b>Total All</b>	<b>FY 2021 Adopted</b>	<b>\$ Increase</b>	<b>% Increase</b>
	Sewer	N/A	N/A	N/A	N/A	N/A	Operations	Budget	Proposed vs.	Proposed vs.
							Total All		All Operations	All Operations
<b>OPERATING REVENUES</b>										
<i>Service Charges</i>										
Residential							\$ -	\$ -	\$ -	#DIV/0!
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental	10,451,644						10,451,644	9,862,054	589,590	6.0%
Other							-	-	-	#DIV/0!
<b>Total Service Charges</b>	<b>10,451,644</b>						<b>10,451,644</b>	<b>9,862,054</b>	<b>589,590</b>	<b>6.0%</b>
<i>Connection Fees</i>										
Residential							-	-	-	#DIV/0!
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Connection Fees</b>							<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<i>Parking Fees</i>										
Meters							-	-	-	#DIV/0!
Permits							-	-	-	#DIV/0!
Fines/Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Parking Fees</b>							<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<i>Other Operating Revenues (List)</i>										
User Charges	220,000						220,000	180,000	40,000	22.2%
Industrial Application Fees	750						750	5,250	(4,500)	-85.7%
Application & Inspection Fees	7,000						7,000	7,000	-	0.0%
IPP Surcharges	180,000						180,000	180,000	-	0.0%
Industrial Annual Fees	28,000						28,000	28,000	-	0.0%
Unused Capacity	46,000						46,000	46,000	-	0.0%
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
<b>Total Other Revenue</b>	<b>481,750</b>						<b>481,750</b>	<b>446,250</b>	<b>35,500</b>	<b>8.0%</b>
<b>Total Operating Revenues</b>	<b>10,933,394</b>						<b>10,933,394</b>	<b>10,308,304</b>	<b>625,090</b>	<b>6.1%</b>
<b>NON-OPERATING REVENUES</b>										
<i>Other Non-Operating Revenues (List)</i>										
FEMA Grant	739,000						739,000	1,021,652	(282,652)	-27.7%
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
<b>Total Other Non-Operating Revenue</b>	<b>739,000</b>						<b>739,000</b>	<b>1,021,652</b>	<b>(282,652)</b>	<b>-27.7%</b>
<i>Interest on Investments &amp; Deposits (List)</i>										
Interest Earned	7,500						7,500	7,500	-	0.0%
Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Interest</b>	<b>7,500</b>						<b>7,500</b>	<b>7,500</b>	<b>-</b>	<b>0.0%</b>
<b>Total Non-Operating Revenues</b>	<b>746,500</b>						<b>746,500</b>	<b>1,029,152</b>	<b>(282,652)</b>	<b>-27.5%</b>
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 11,679,894</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,679,894</b>	<b>\$ 11,337,456</b>	<b>\$ 342,438</b>	<b>3.0%</b>

# Prior Year Adopted Revenue Schedule

## Rockaway Valley Regional Sewerage Authority

### FY 2021 Adopted Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING REVENUES</b>							
<i>Service Charges</i>							
Residential							\$ -
Business/Commercial							-
Industrial							-
Intergovernmental							9,862,054
Other							-
Total Service Charges	9,862,054	-	-	-	-	-	9,862,054
<i>Connection Fees</i>							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	-	-	-	-	-	-	-
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
User Charges	180,000						180,000
Industrial Application Fees	5,250						5,250
Application & Inspection Fees	7,000						7,000
IPP Surcharges	180,000						180,000
Industrial Annual Fees	28,000						28,000
Unused Capacity	46,000						46,000
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	446,250	-	-	-	-	-	446,250
Total Operating Revenues	10,308,304	-	-	-	-	-	10,308,304
<b>NON-OPERATING REVENUES</b>							
<i>Other Non-Operating Revenues (List)</i>							
FEMA Grant	1,021,652						1,021,652
Type in							-
Type in							-
Type in							-
Type in							-
Total Other Non-Operating Revenues	1,021,652	-	-	-	-	-	1,021,652
<i>Interest on Investments &amp; Deposits</i>							
Interest Earned	7,500						7,500
Penalties							-
Other							-
Total Interest	7,500	-	-	-	-	-	7,500
Total Non-Operating Revenues	1,029,152	-	-	-	-	-	1,029,152
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 11,337,456</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,337,456</b>

## Appropriations Schedule

### Rockaway Valley Regional Sewerage Authority

For the Period January 1, 2022 to December 31, 2022

	<b>FY 2022 Proposed Budget</b>						<b>FY 2021 Adopted Budget</b>	<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>	
	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	
							Total All Operations	Total All Operations	All Operations	
<b>OPERATING APPROPRIATIONS</b>										
<i>Administration - Personnel</i>										
Salary & Wages	\$ 980,550						\$ 980,550	\$ 1,028,450	\$ (47,900)	-4.7%
Fringe Benefits	478,020						478,020	508,980	(30,960)	-6.1%
Total Administration - Personnel	1,458,570						1,458,570	1,537,430	(78,860)	-5.1%
<i>Administration - Other (List)</i>										
See attached F-4a	1,488,380						1,488,380	1,511,080	(22,700)	-1.5%
Type in Description							-	-	-	#DIV/0!
Type in Description							-	-	-	#DIV/0!
Type in Description							-	-	-	#DIV/0!
Miscellaneous Administration*							-	-	-	#DIV/0!
Total Administration - Other	1,488,380						1,488,380	1,511,080	(22,700)	-1.5%
Total Administration	2,946,950						2,946,950	3,048,510	(101,560)	-3.3%
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages	2,194,600						2,194,600	2,004,520	190,080	9.5%
Fringe Benefits	1,063,980						1,063,980	988,020	75,960	7.7%
Total COPS - Personnel	3,258,580						3,258,580	2,992,540	266,040	8.9%
<i>Cost of Providing Services - Other (List)</i>										
See attached F-4a	3,224,230						3,224,230	3,187,410	36,820	1.2%
Type in Description							-	-	-	#DIV/0!
Type in Description							-	-	-	#DIV/0!
Type in Description							-	-	-	#DIV/0!
Miscellaneous COPS*							-	-	-	#DIV/0!
Total COPS - Other	3,224,230						3,224,230	3,187,410	36,820	1.2%
Total Cost of Providing Services	6,482,810						6,482,810	6,179,950	302,860	4.9%
Total Principal Payments on Debt Service in Lieu of Depreciation	1,653,735						1,653,735	2,110,252	(456,517)	-21.6%
Total Operating Appropriations	11,083,495						11,083,495	11,338,712	(255,217)	-2.3%
<b>NON-OPERATING APPROPRIATIONS</b>										
Total Interest Payments on Debt	227,135						227,135	233,400	(6,265)	-2.7%
Operations & Maintenance Reserve							-	-	-	#DIV/0!
Renewal & Replacement Reserve	200,000						200,000	200,000	-	0.0%
Municipality/County Appropriation							-	-	-	#DIV/0!
Other Reserves	250,000						250,000	250,000	-	0.0%
Total Non-Operating Appropriations	677,135						677,135	683,400	(6,265)	-0.9%
<b>TOTAL APPROPRIATIONS</b>	<b>11,760,630</b>						<b>11,760,630</b>	<b>12,022,112</b>	<b>(261,482)</b>	<b>-2.2%</b>
<b>ACCUMULATED DEFICIT</b>										#DIV/0!
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>11,760,630</b>						<b>11,760,630</b>	<b>12,022,112</b>	<b>(261,482)</b>	<b>-2.2%</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>										
Municipality/County Appropriation							-	-	-	#DIV/0!
Other	80,736						80,736	684,656	(603,920)	-88.2%
Total Unrestricted Net Position Utilized	80,736						80,736	684,656	(603,920)	-88.2%
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 11,679,894</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,679,894</b>	<b>\$ 11,337,456</b>	<b>\$ 342,438</b>	<b>3.0%</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 554,174.75 \$ - \$ - \$ - \$ - \$ - \$ - \$ 554,174.75

## 2022 Appropriation Schedule

### Rockaway Valley Regional Sewerage Authority

For the Period January 1, 2022 to December 31, 2022

*Proposed Budget*

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Other</i>							
Administrative Department:							
Professional Services	785,000						\$ 785,000
Seminar/ Conference/ Travel	10,500						10,500
Dues and Membership	9,000						9,000
Miscellaneous	2,000						2,000
Uniform	500						500
JIF Insurance	208,000						208,000
Trustee Fees	50,950						50,950
Administrative Department- Safety							
Professional Services	4,380						4,380
Seminar/ Conference/ Travel	750						750
Dues and Membership	400						400
Miscellaneous	700						700
Uniform	200						200
Finance Department							
Professional Services	56,000						56,000
Seminar/ Conference/ Travel	3,500						3,500
Dues and Membership	500						500
Miscellaneous	1,500						1,500
Uniform	500						500
Engineering Department							
Professional Services	297,000						297,000
Seminar/ Conference/ Travel	2,500						2,500
Dues and Membership	1,000						1,000
Miscellaneous	500						500
Uniform	1,000						1,000
Engineering Department- IPP							
Seminar/ Conference/ Travel	1,500						1,500
Dues and Membership	450						450
Uniform	700						700
Engineering Department- Electric							
Seminar/ Conference/ Travel							-
Dues and Membership	-						-
Uniform	650						650
Laboratory Department							
Seminar/ Conference/ Travel	2,000						2,000
Dues and Membership	350						350
Uniform	700						700
Operation Department							
Seminar/ Conference/ Travel	15,000						15,000
Dues and Membership	2,000						2,000
Uniform	25,000						25,000
Trunkline Department							
Seminar/ Conference/ Travel	2,500						2,500
Dues and Membership	650						650
Uniform	500						500
Total Administration - Other	1,488,380	-	-	-	-	-	1,488,380

## 2021 Appropriation Schedule

### Rockaway Valley Regional Sewerage Authority

For the Period January 1, 2021 to December 31, 2021

*Proposed Budget*

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING APPROPRIATIONS</b>							
<i>Cost of Providing Services - Other</i>							
Administrative Department:							
Material & Supplies	50,000						50,000
Maintenance Equipment	3,000						3,000
Security	6,000						6,000
Utilities	738,000						738,000
NJPDES Permits	65,930						65,930
Administrative Department- Safety							
Material & Supplies	2,000						2,000
Maintenance Equipment	3,500						3,500
Finance Department							
Material & Supplies	2,200						2,200
Maintenance Equipment							-
Engineering Department							
Material & Supplies	1,000						1,000
Engineering Department- IPP							
Professional Services	59,000						59,000
Material & Supplies	1,200						1,200
Maintenance Equipment							-
Engineering Department- Electric							
Professional Services							-
Material & Supplies	31,500						31,500
Maintenance Equipment	123,000						123,000
Miscellaneous							-
Laboratory Department							
Professional Services	27,000						27,000
Material & Supplies	35,000						35,000
Maintenance Equipment	12,400						12,400
Miscellaneous	1,000						1,000
Operation Department							
Professional Services							-
Material & Supplies	1,518,000						1,518,000
Maintenance Equipment	262,000						262,000
Miscellaneous	1,500						1,500
Trunkline Department							
Professional Services							-
Material & Supplies	205,000						205,000
Maintenance Equipment	76,000						76,000
Total COPS - Other	3,224,230	-	-	-	-	-	3,224,230



# Prior Year Adopted Appropriations Schedule

## Rockaway Valley Regional Sewerage Authority

### FY 2021 Adopted Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 1,028,450						\$ 1,028,450
Fringe Benefits	508,980						508,980
Total Administration - Personnel	1,537,430	-	-	-	-	-	1,537,430
<i>Administration - Other (List)</i>							
See attached F-5a	1,511,080						1,511,080
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous Administration*							-
Total Administration - Other	1,511,080	-	-	-	-	-	1,511,080
Total Administration	3,048,510	-	-	-	-	-	3,048,510
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	2,004,520						2,004,520
Fringe Benefits	988,020						988,020
Total COPS - Personnel	2,992,540	-	-	-	-	-	2,992,540
<i>Cost of Providing Services - Other (List)</i>							
See attached F-5a	3,187,410						3,187,410
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous COPS*							-
Total COPS - Other	3,187,410	-	-	-	-	-	3,187,410
Total Cost of Providing Services	6,179,950	-	-	-	-	-	6,179,950
Total Principal Payments on Debt Service in Lieu of Depreciation	2,110,252	-	-	-	-	-	2,110,252
Total Operating Appropriations	11,338,712	-	-	-	-	-	11,338,712
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	233,400	-	-	-	-	-	233,400
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve	200,000						200,000
Municipality/County Appropriation							-
Other Reserves	250,000						250,000
Total Non-Operating Appropriations	683,400	-	-	-	-	-	683,400
<b>TOTAL APPROPRIATIONS</b>	<b>12,022,112</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>12,022,112</b>
<b>ACCUMULATED DEFICIT</b>							<b>-</b>
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>12,022,112</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>12,022,112</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation							-
Other	684,656						684,656
Total Unrestricted Net Position Utilized	684,656	-	-	-	-	-	684,656
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 11,337,456</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,337,456</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations    \$ 566,935.60    \$ -    \$ -    \$ -    \$ -    \$ -    \$ 566,935.60

## 2021 Appropriation Schedule

### Rockaway Valley Regional Sewerage Authority

For the Period January 1, 2021 to December 31, 2021

	<i>Proposed Budget</i>					Total All Operations
	Sewer	N/A	N/A	N/A	N/A	
<b>OPERATING APPROPRIATIONS</b>						
<i>Administration - Other</i>						
Administrative Department:						
Professional Services	816,000					\$ 816,000
Seminar/ Conference/ Travel	10,500					10,500
Dues and Membership	9,000					9,000
Miscellaneous	2,000					2,000
Uniform	500					500
JIF Insurance	208,000					208,000
Trustee Fees	107,500					107,500
Administrative Department- Safety						
Professional Services	4,380					4,380
Seminar/ Conference/ Travel	1,000					1,000
Dues and Membership	400					400
Miscellaneous	700					700
Uniform	350					350
Finance Department						
Professional Services	54,000					54,000
Seminar/ Conference/ Travel	2,000					2,000
Dues and Membership	500					500
Miscellaneous	1,500					1,500
Uniform	500					500
Engineering Department						
Professional Services	240,000					240,000
Seminar/ Conference/ Travel	2,500					2,500
Dues and Membership	1,000					1,000
Miscellaneous	500					500
Uniform	1,000					1,000
Engineering Department- IPP						
Seminar/ Conference/ Travel	1,500					1,500
Dues and Membership	400					400
Uniform	800					800
Engineering Department- Electric						
Seminar/ Conference/ Travel	-					-
Dues and Membership	200					200
Uniform	650					650
Laboratory Department						
Seminar/ Conference/ Travel	1,000					1,000
Dues and Membership	350					350
Uniform	700					700
Operation Department						
Seminar/ Conference/ Travel	13,000					13,000
Dues and Membership	1,500					1,500
Uniform	24,000					24,000
Trunkline Department						
Seminar/ Conference/ Travel	2,500					2,500
Dues and Membership	150					150
Uniform	500					500
Total Administration - Other	1,511,080	-	-	-	-	1,511,080

## 2021 Appropriation Schedule

### Rockaway Valley Regional Sewerage Authority

For the Period January 1, 2021 to December 31, 2021

	<i>Proposed Budget</i>						<b>Total All Operations</b>
	Sewer	N/A	N/A	N/A	N/A	N/A	
<b>OPERATING APPROPRIATIONS</b>							
<i>Cost of Providing Services - Other</i>							
Administrative Department:							
Material & Supplies	50,000						50,000
Maintenance Equipment	3,000						3,000
Security	6,000						6,000
Utilities	738,000						738,000
NJPDES Permits	68,330						68,330
Administrative Department- Safety							
Material & Supplies	2,650						2,650
Maintenance Equipment	1,200						1,200
Finance Department							
Material & Supplies	1,500						1,500
Maintenance Equipment							-
Engineering Department							
Material & Supplies	1,510						1,510
Engineering Department- IPP							
Professional Services	58,000						58,000
Material & Supplies	1,700						1,700
Maintenance Equipment	-						-
Engineering Department- Electric							
Professional Services	-						-
Material & Supplies	29,000						29,000
Maintenance Equipment	107,000						107,000
Miscellaneous							-
Laboratory Department							
Professional Services	24,000						24,000
Material & Supplies	31,000						31,000
Maintenance Equipment	10,200						10,200
Miscellaneous	800						800
Operation Department							
Professional Services							-
Material & Supplies	1,518,400						1,518,400
Maintenance Equipment	249,620						249,620
Miscellaneous	1,500						1,500
Trunkline Department							
Professional Services	-						-
Material & Supplies	208,000						208,000
Maintenance Equipment	76,000						76,000
Total COPS - Other	3,187,410	-	-	-	-	-	3,187,410

## Debt Service Schedule - Principal

Rockaway Valley Regional Sewerage Authority

if Authority has no debt X this box

	Fiscal Year Ending in						Total Principal Outstanding	
	Proposed Budget Year 2022	2023	2024	2025	2026	2027		Thereafter
Sewer								
	Adopted Budget Year 2021	\$ 2,110,252	\$ 878,997	\$ 900,996	\$ 914,997	\$ 934,996	\$ 955,996	\$ 9,238,619
		\$ 1,653,735	\$ 878,997	\$ 900,996	\$ 914,997	\$ 934,996	\$ 955,996	\$ 9,238,619
		\$ 2,110,252	\$ 878,997	\$ 900,996	\$ 914,997	\$ 934,996	\$ 955,996	\$ 15,478,336
	Total Principal	1,653,735	878,997	900,996	914,997	934,996	955,996	15,478,336
	Type in Issue Name							
	Type in Issue Name							
	Type in Issue Name							
	Type in Issue Name							
	Type in Issue Name							
	Total Principal	-	-	-	-	-	-	-
	Type in Issue Name							
	Type in Issue Name							
	Type in Issue Name							
	Type in Issue Name							
	Type in Issue Name							
	Total Principal	-	-	-	-	-	-	-
	Type in Issue Name							
	Type in Issue Name							
	Type in Issue Name							
	Type in Issue Name							
	Type in Issue Name							
	Total Principal	-	-	-	-	-	-	-
	Type in Issue Name							
	Type in Issue Name							
	Type in Issue Name							
	Type in Issue Name							
	Type in Issue Name							
	Total Principal	-	-	-	-	-	-	-
	Type in Issue Name							
	Type in Issue Name							
	Type in Issue Name							
	Type in Issue Name							
	Type in Issue Name							
	Total Principal	-	-	-	-	-	-	-
	Type in Issue Name							
	Type in Issue Name							
	Type in Issue Name							
	Type in Issue Name							
	Type in Issue Name							
	Total Principal	-	-	-	-	-	-	-
<b>TOTAL PRINCIPAL ALL OPERATIONS</b>		<b>\$ 2,110,252</b>	<b>\$ 878,997</b>	<b>\$ 900,996</b>	<b>\$ 914,997</b>	<b>\$ 934,996</b>	<b>\$ 955,996</b>	<b>\$ 9,238,619</b>
		<b>\$ 1,653,735</b>	<b>\$ 878,997</b>	<b>\$ 900,996</b>	<b>\$ 914,997</b>	<b>\$ 934,996</b>	<b>\$ 955,996</b>	<b>\$ 15,478,336</b>

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	Moody's		Standard & Poors
	Fitch		Year of Last Rating

### 5 Year Debt Service Schedule - Principal

#### Rockaway Valley Regional Sewerage Authority

	Current Year (2021)	Fiscal Year Beginning in							Total Principal Outstanding
		2022	2023	2024	2025	2026	2027	Thereafter	
<i>Sewer</i>									
NJEIT 2007 Series B	\$ 361,683	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,739
NJEIT 2010 Series A	107,924	107,924	107,924	107,924	107,924	107,924	107,924	215,844	863,388
NJEIT 2010 Series B	37,000	38,000	43,000	43,000	42,000	43,000	43,000	94,000	341,000
NJEIT 2012 Series A	87,356	87,356	87,356	87,356	87,356	87,356	87,356	349,425	873,561
NJEIT 2012 Series B	75,000	80,000	90,000	90,000	95,000	100,000	100,000	430,000	970,000
NJEIT 2015 Series A	213,000	224,000	234,000	260,000	271,000	286,000	286,000	-	1,521,000
NJEIT 2018 Series A	52,687	52,687	52,687	52,687	52,687	52,687	52,687	1,246,430	1,562,553
NJEIT 2019 Series A	67,378	72,378	72,378	72,378	72,378	72,378	72,378	1,674,938	2,104,206
NJEIT 2021 Series A	-	201,651	201,651	201,652	206,651	206,651	206,651	5,227,982	6,442,889
Principal Payment (FEMA Grant)	1,021,652	-	-	-	-	-	-	-	739,000
Temporary Financing*	86,572	-	-	-	-	-	-	-	-
<b>Total Principal</b>	<b>2,110,252</b>	<b>878,997</b>	<b>900,996</b>	<b>914,997</b>	<b>934,996</b>	<b>955,996</b>	<b>9,238,619</b>	<b>15,478,336</b>	

\* The NJEIT has issued temporary financing for various Authority construction costs. Although repayment schedules have not been issued for this financing, the Authority has anticipated a \$208,336 in principal payments repayment in the 2022 budget. The Authority anticipates permanent financing of this debt in the 2022 year.

## Debt Service Schedule - Interest

Rockaway Valley Regional Sewerage Authority

If Authority has no debt X this box

*Fiscal Year Ending in*

	Adopted Budget Year 2021	Proposed Budget Year 2022	2023	2024	2025	2026	2027	Thereafter	Total Interest Payments Outstanding			
Sewer	\$ 233,400	\$ 227,135	\$ 191,114	\$ 170,563	\$ 148,964	\$ 126,663	\$ 103,539	\$ 798,799	\$ 1,766,777			
See attached F-7a Type in Issue Name												
Type in Issue Name												
Type in Issue Name												
Total Interest Payments	233,400	227,135	191,114	170,563	148,964	126,663	103,539	798,799	1,766,777			
N/A												
Type in Issue Name												
Type in Issue Name												
Type in Issue Name												
Type in Issue Name												
Total Interest Payments	-	-	-	-	-	-	-	-	-			
N/A												
Type in Issue Name												
Type in Issue Name												
Type in Issue Name												
Type in Issue Name												
Total Interest Payments	-	-	-	-	-	-	-	-	-			
N/A												
Type in Issue Name												
Type in Issue Name												
Type in Issue Name												
Type in Issue Name												
Total Interest Payments	-	-	-	-	-	-	-	-	-			
N/A												
Type in Issue Name												
Type in Issue Name												
Type in Issue Name												
Type in Issue Name												
Total Interest Payments	-	-	-	-	-	-	-	-	-			
N/A												
Type in Issue Name												
Type in Issue Name												
Type in Issue Name												
Type in Issue Name												
Total Interest Payments	-	-	-	-	-	-	-	-	-			
N/A												
Type in Issue Name												
Type in Issue Name												
Type in Issue Name												
Type in Issue Name												
Total Interest Payments	\$ 233,400	\$ 227,135	\$ 191,114	\$ 170,563	\$ 148,964	\$ 126,663	\$ 103,539	\$ 798,799	\$ 1,766,777			
<b>TOTAL INTEREST ALL OPERATIONS</b>												

**5 Year Debt Service Schedule - Interest**

**Rockaway Valley Regional Sewerage Authority**

	Current Year (2021)	Fiscal Year Beginning in							Total Principal Outstanding
		2022	2023	2024	2025	2026	2027	Thereafter	
<i>Sewer</i>									
NJEIT 2010 Series A	\$ 15,375	\$ 14,175	\$ 12,575	\$ 10,975	\$ 9,175	7,375	5,800	\$ 6,000	\$ 66,075
NJEIT 2012 Series A	42,276	38,526	34,526	30,276	25,776	21,276	16,526	34,574	\$ 201,480
NJEIT 2015 Series A	86,700	76,050	64,850	53,150	40,850	27,850	14,300	-	\$ 277,050
NJEIT 2018 Series A	17,500	17,000	16,500	16,000	15,500	15,000	14,500	175,400	\$ 269,900
NJEIT 2019 Series A	18,375	17,875	17,375	16,625	15,875	15,125	14,375	167,450	\$ 264,700
NJEIT 2021 Series A	-	63,509	45,288	43,537	41,788	40,037	38,038	415,375	\$ 687,572
Temporary Financing*	53,174	-	-	-	-	-	-	-	-
Total Principal	233,400	227,135	191,114	170,563	148,964	126,663	103,539	798,799	1,766,777

\* The NJEIT has issued temporary financing for various Authority construction costs. Although repayment schedules have not been issued for this financing, the Authority has anticipated a \$51,824 in principal payments repayment in the 2022 budget. The Authority anticipates permanent financing of this debt in the 2022 year.

# Net Position Reconciliation

Rockaway Valley Regional Sewerage Authority  
 For the Period January 1, 2022 to December 31, 2022

## FY 2022 Proposed Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)</b>	\$ 29,274,175						\$ 29,274,175
Less: Invested in Capital Assets, Net of Related Debt (1)	35,521,733						35,521,733
Less: Restricted for Debt Service Reserve (1)	103,113						-
Less: Other Restricted Net Position (1)							103,113
<b>Total Unrestricted Net Position (1)</b>	<b>(6,350,671)</b>						<b>(6,350,671)</b>
Less: Designated for Non-Operating Improvements & Repairs							
Less: Designated for Rate Stabilization							
Less: Other Designated by Resolution	4,441,670						4,441,670
Plus: Accrued Unfunded Pension Liability (1)	7,570,456						7,570,456
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	8,903,725						8,903,725
Plus: Estimated Income (Loss) on Current Year Operations (2)							
Plus: Other Adjustments (attach schedule)							
<b>UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET</b>	<b>5,681,840</b>						<b>5,681,840</b>
Unrestricted Net Position Utilized to Balance Proposed Budget	80,736						80,736
Unrestricted Net Position Utilized in Proposed Capital Budget	1,571,500						1,571,500
Appropriation to Municipality/County (3)							
<b>Total Unrestricted Net Position Utilized in Proposed Budget</b>	<b>1,652,236</b>						<b>1,652,236</b>
<b>PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR</b>							
<b>Last issued Audit Report (4)</b>	<b>\$ 4,029,604</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,029,604</b>

(1) Total of all operations for this line item must agree to audited financial statements.  
 (2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.  
 (3) Amount may not exceed 5% of total operating appropriations. See calculation below.  
 Maximum Allowable Appropriation to Municipality/County \$ 554,175 \$ - \$ - \$ - \$ - \$ - \$ 554,175  
 (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.



2022 (2022-2023)  
ROCKAWAY  
VALLEY  
REGIONAL  
SEWERAGE  
AUTHORITY  
CAPITAL  
BUDGET/  
PROGRAM

**2022 (2022-2022) CERTIFICATION OF AUTHORITY  
CAPITAL BUDGET/PROGRAM**

**ROCKAWAY VALLEY REGIONAL SEWERAGE  
AUTHORITY**

**FISCAL YEAR: FROM: JAN. 1, 2022 TO: DEC. 31, 2022**

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Rockaway Valley Regional Sewerage Authority, on the 14<sup>th</sup> day of October, 2021.


**OR**

It is hereby certified that the governing body of the Rockaway Valley Regional Sewerage Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Officer's Signature:			
Name:	HECTOR SCHORNO		
Title:	BOARD CHAIRMAN		
Address:	RD 1, 99 GREENBANK ROAD BOONTON, NJ 07005		
Phone Number:	973-263-1555	Fax Number:	973-263-9068
E-mail address	<a href="mailto:HSCHORNO@RVRSA.ORG">HSCHORNO@RVRSA.ORG</a> <a href="mailto:JARHED57@HOTMAIL.COM">JARHED57@HOTMAIL.COM</a>		

# 2022 (2022-2023) CAPITAL BUDGET/PROGRAM MESSAGE

## ROCKAWAY VALLEY REGIONAL SEWERAGE AUTHORITY

**FISCAL YEAR: FROM: JAN. 1, 2022 TO: DEC. 31, 2022**

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?

YES.

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

THE AUTHORITY EVALUATES ITS CAPITAL NEEDS ON AN ANNUAL BASIS, AND BY A 5 YEAR EVALUATION REPORT.

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

YES. THE AUTHORITY COMPLETED A 5 YEAR EVALUATION REPORT.

4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example Rate Increases Funding or Other sources)

PROJECTS LISTED ON PAGE CB-3 IN THE DEBT AUTHORIZATION COLUMN WILL BE FUNDED BY TEMPORARY FINANCING THROUGH THE NEW JERSEY INFRASTRUCTURE BANK ("NJIB"). WHEN THE PROJECTS ARE COMPLETED, THE NJIB WILL ISSUE BONDS TO PERMANENTLY FINANCE THESE TEMPORARY LOANS. AT THIS TIME, THE AUTHORITY WILL FUND DEBT SERVICE PAYMENTS THROUGH THE OPERATING FUND THROUGH EITHER RATE INCREASES OR UTILIZATION OF NET POSITION (FOR RATE STABILIZATION PURPOSES).

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

NOT APPLICABLE.

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

NOT APPLICABLE.

*Add additional sheets if necessary.*

# Proposed Capital Budget

## Rockaway Valley Regional Sewerage Authority

For the Period January 1, 2022 to December 31, 2022

		<i>Funding Sources</i>					
		Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>							
	See attached "CB-3a"	\$ 22,583,412	\$ 1,571,500	\$ 970,000	\$ 20,041,912		
	Type in Description	-					
	Type in Description	-					
	Type in Description	-					
	<b>Total</b>	<b>22,583,412</b>	<b>1,571,500</b>	<b>970,000</b>	<b>20,041,912</b>	-	-
<i>N/A</i>							
	Type in Description	-					
	Type in Description	-					
	Type in Description	-					
	Type in Description	-					
	<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>N/A</i>							
	Type in Description	-					
	Type in Description	-					
	Type in Description	-					
	Type in Description	-					
	<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>N/A</i>							
	Type in Description	-					
	Type in Description	-					
	Type in Description	-					
	Type in Description	-					
	<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>N/A</i>							
	Type in Description	-					
	Type in Description	-					
	Type in Description	-					
	Type in Description	-					
	<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>N/A</i>							
	Type in Description	-					
	Type in Description	-					
	Type in Description	-					
	Type in Description	-					
	<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL PROPOSED CAPITAL BUDGET</b>		<b>\$ 22,583,412</b>	<b>\$ 1,571,500</b>	<b>\$ 970,000</b>	<b>\$ 20,041,912</b>	<b>\$ -</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

## 2022 Proposed Capital Budget

### Rockaway Valley Regional Sewerage Authority

For the Period January 1, 2022 to December 31, 2022

	Estimated Total Cost	<i>Funding Sources</i>			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Sewer</i>					
<b>Administrative Capital Projects</b>					
Computer Plotter & Software	20,000	20,000			
File Cabinet/ Furniture	5,000	5,000			
Security Surveillance	17,000	17,000			
Miscellaneous	8,000	8,000			
Fireman Home Access Agreement	20,000	20,000			
<b>Engineering Capital Projects</b>					
Odor Control Equipments	100,000	100,000			
Infrastructure Upgrade	560,000	160,000	400,000		
Electrical Breakers	35,000	35,000			
Building Misc. Upgrade	20,000	20,000			
Boonton Interceptor Relining	100,000		100,000		
Emergency Generator & Substation	470,000		470,000		
IPP Equipment - New Vehicle	30,000	30,000			
<b>Laboratory Capital Projects</b>					
Laboratory Equipment	15,000	15,000			
<b>Operation Capital Projects</b>					
Oxidation Equipment	44,000	44,000			
Pumping Equipment	142,000	142,000			
Vehicles	38,000	38,000			
Facilities Building Repair	520,000	520,000			
Miscellaneous Equipment	50,000	50,000			
<b>Trunkline Capital Projects</b>					
Trunkline Equipment	155,000	155,000			
Meter Chamber Misc Equip	192,500	192,500			
<b>Environmental Infrastructure Trust Prog-Debt Authorized</b>					
NJEIT-Debt Authorized, Interceptor	-				
NJEIT Debt Authorized Emergency Generator	7,530,000		7,530,000		
NJEIT Debt Authorized Final Clarifiers D & C	817,912		817,912		
NJEIT Debt Authorized Phosphorous	8,000,000		8,000,000		
NJEIT Debt Authorized Boonton Interceptor	3,694,000		3,694,000		
<b>Total</b>	<b>22,583,412</b>	<b>1,571,500</b>	<b>970,000</b>	<b>20,041,912</b>	<b>-</b>

# 5 Year Capital Improvement Plan

## Rockaway Valley Regional Sewerage Authority

For the Period January 1, 2022 to December 31, 2022

*Fiscal Year Beginning in*

	Estimated Total Cost	Current Budget Year 2022	2023	2024	2025	2026	2027
<i>Sewer</i>							
See attached "CB-3a"	\$ 22,583,412	\$ 22,583,412					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	22,583,412	22,583,412	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<b>TOTAL</b>	\$ 22,583,412	\$ 22,583,412	\$ -	\$ -	\$ -	\$ -	\$ -

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*

## 5 Year Capital Improvement Plan Funding Sources

### Rockaway Valley Regional Sewerage Authority

For the Period    January 1, 2022                      to                      December 31, 2022

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<b>Sewer</b>						
See attached "CB-3a"	\$ 22,583,412	\$ 1,571,500	\$ 970,000	\$ 20,041,912		
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	22,583,412	1,571,500	970,000	20,041,912	-	-
<b>N/A</b>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>N/A</b>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>N/A</b>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>N/A</b>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 22,583,412</b>	<b>\$ 1,571,500</b>	<b>\$ 970,000</b>	<b>\$ 20,041,912</b>	<b>\$ -</b>	<b>\$ -</b>
Total 5 Year Plan per CB-4	\$ 22,583,412					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.