

ROCKAWAY VALLEY REGIONAL SEWERAGE AUTHORITY
MINUTES OF THE REGULAR SCHEDULED BOARD MEETING OF DECEMBER 13, 2018

The regularly scheduled meeting of the Rockaway Valley Regional Sewerage Authority was held on Thursday December 13, 2018.

Chairman Schorno, Vice Chairman Cegelka, Secretary Guadagno were present. Assistant Board Secretary Roman read a statement that timely notice of the meeting had been provided in accordance with the Open Public Meeting Act to member municipalities, members of the Authority and designated newspapers. The salute to the United States flag followed.

Roll Call Attendance was taken. The following Board Members were present: Messrs. Andes of Township of Denville, Cegelka of Victory Gardens, Corbett of Borough of Wharton, Guadagno of Township of Randolph, Isselin of Town of Dover, Recchia of Town of Boonton, Rossi of Borough of Rockaway, Schorno of Rockaway Township.

Absent was Lowell of Township of Boonton

Vincitore of City of Jersey City arrived at 7:08 p.m.

Authority staff present was JoAnn Mondisini, Robert Bocchino, and Mickie Roman.

Also, present was Diane Alexander, Esq. of Maraziti, Falcon, LLC.

Correspondence List

There was no correspondence

Public Portion

Public portion opened at 7:04 pm.

No comments from the public.

Public portion closed at 7:05 pm.

Mr. Corbett offered the consent agenda.

Minutes of November 08, 2018 meeting.

Resolution 18-119 To Award Annual Contract for Edmunds – Financial Services Software for 2019.

Resolution 18-120 To Award Annual Contract for Gear 3 – IT Services for 2019

Resolution 18-121 To Award Contract for HVAC Annual Services for 2019.

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Resolution 18- 122 To Award Contract for Generator & Electrical Station Services for 2019

Resolution 18-123 To Award Contract for Mission Software Services for 2019

Resolution 18-132 To Award Contract for Trash and Recycling Services for 2019

Resolution 18-133 To Amend 2018 Contract for IT Services.

Second by John Cegelka and approved on a roll call vote as follows:

Yeas: (8) Andes, Cegelka, Corbett, Guadagno, Isselin, Recchia, Rossi, Schorno

Nays: (0) None

Abstain: (0) None

Absent: (2) Lowell and Vincitore

The consent agenda passed on 8 yeas.

Executive Committee

The chairman said a meeting was held on December 4, 2018.

Some of the topics discussed were as follows:

- Updated personnel manual
- Updated job description for Inspector position.
- Quality Assurance Officer to replace retired employee's duties
- Temporary PT Technical Advisor
- Firemen's home
- Mine Hill
- NJDEP Permit modification
- 2019 Professional Service Contracts

A resolution for adoption of the personnel manual and for the professional service contracts for the upcoming year are on the agenda tonight.

Mr. Schorno offered Resolution 18-124 To Accept and Implement the December 2018 Revision of the Rockaway Valley Regional Sewerage Authority Personnel Manual Policies and Procedures second by Michael Guadagno and approved on a roll call vote as follows:

Yeas: (8) Andes, Cegelka, Corbett, Guadagno, Isselin, Recchia, Rossi, Schorno

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Nays: (0) None

Abstain: (0) None

Absent: (2) Lowell and Vincitore

Resolution 18-124 passed on 8 yeas.

The next resolution is for appointment of professional consultants for the year 2019.

Mr. Guadagno Offered Resolution 18-125 Appointment of Professional Consultants second by John Cegelka and a roll call vote as follows:

Yeas: (8) Andes, Cegelka, Corbett. Guadagno, Isselin, Recchia, Rossi, Schorno

Nays: (0) None

Abstain: (0) None

Absent: (2) Lowell and Vincitore

Resolution 18-125 passed on 8 yeas.

The next resolution is for Scott Trimmer a long-time employee.

Mr. Guadagno Offered Resolution 18-127 Thirty Years of Service Award – Scott Trimmer second by John Cegelka and approved on a roll call vote as follows:

Yeas: (8) Andes, Cegelka, Corbett. Guadagno, Isselin, Recchia, Rossi, Schorno

Nays: (0) None

Abstain: (0) None

Absent: (2) Lowell and Vincitore

Resolution 18-127 passed on 8 yeas.

Planning Committee

A meeting was held on December 4, 2018 to discuss the 2018 Kleinfelder Engineer's Five-Year Planning Report. A resolution is on the agenda tonight to advertise and allow a public hearing.

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Mr. Guadagno offered resolution 18-128 Approving Kleinfelder "Five Year Plan" for advertising and Public Hearing second by John Cegelka and approved on a roll call vote as follows:

Yeas: (8) Andes, Cegelka, Corbett, Guadagno, Isselin, Recchia, Rossi, Schorno

Nays: (0) None

Abstain: (0) None

Absent: (2) Lowell and Vincitore

Resolution 18-128 passed on 8 yeas.

Operations Committee

There was no meeting or meeting held.

Plant Manager, Assistant Plant Manager/Trunkline Manger Report is in the package.

Mr. Schorno offered Resolution 18-129 Twenty years of Service Award Eric Leahy second by John Cegelka and approved on a roll call vote as follows:

Yeas: (8) Andes, Cegelka, Corbett, Guadagno, Isselin, Recchia, Rossi, Schorno

Nays: (0) None

Abstain: (0) None

Absent: (2) Lowell and Vincitore

Resolution 18-129 passed on 8 yeas

Infrastructure Committee

No meeting held or report.

Jersey City Committee

There was no report.

User Charge System

No meeting or report. A meeting will be held the first week in January.

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Finance Committee

A meeting was held before this board meeting to go over the participating charges for the year. A letter will be going to the municipalities on the costs.

The next resolution is for a 2018 budget transfer.

Mr. Corbett offered Resolution 18-130 Appropriation Transfers second by Michael Guadagno and approved on a roll call vote as follows:

Yeas: (9) Andes, Cegelka, Corbett, Guadagno, Isselin, Recchia, Rossi, Schorno, Vincitore

Nays: (0) None

Abstain: (0) None

Absent: (1) Lowell

Resolution 18-130 passed on 9 yeas.

The next resolution is to pay the bills in the amount of \$ 4,915,112.91.

Mr. Corbett offered resolution 18-131 To Authorize Payment of Vouchers second by and approved on a roll call vote as follows:

Yeas: (7) Cegelka, Corbett, Guadagno, Isselin, Recchia, Rossi, Schorno

Nays: (0) None

Abstain: (2) Andes and Vincitore

Absent: (1) Lowell

Resolutions 18-131 passed on 7 yeas

CFO report is in the package.

Old Business

Mr. Corbett asked about the clarifier project. Mr. Bocchino gave him a report.

New Business

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There was no new business.

Executive Director's Report

Ms. Mondsinì said her report is in the package.

She did tell the board that the press release is being reviewed on the pump station and will be send to the newspaper soon.

She told the board that she will be on vacation and not available till December 31, 2018.

HR and Safety Report

Engineers Report

Mr. Bocchino said his report is in the package.

He did tell the board he met with Morris County college on a project that has wetlands. The project will be on the January agenda.

The IPP and Electrical Engineer Report is in the package.

Lawyer's Report

The lawyers report will be given in closed session on the Firemen's home.

Public Portion

The public portion opened at 7:30 p.m.

There was no public present.

The public portion ended at 7:31 p.m.

The next resolution is for a Closed Session for the Firemen's home.

Mr. Corbett Offered Resolution 18-126 Authorizing a Closed Session Pursuant to the Open Public Meetings Act second by Michael Guadagno and approved on a roll call vote as follows:

Yeas: (9) Andes, Cegelka, Corbett, Guadagno, Isselin, Recchia, Rossi, Schorno, Vincitore

Nays: (0) None

Abstain: (0) None

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Absent: (1) Lowell

Resolution 18-126 passed on 9 yeas

The closed session was held at 7:25 pm.

The closed session ended at 7:35 pm.

The next scheduled meeting will be January 10, 2019.

The meeting adjourned at 7:40 p.m.



Mary Roman

Assistant Board Secretary