

**RESOLUTION TO AWARD CONTRACT FOR
METER INSPECTION, REPAIR AND CALIBRATION**

WHEREAS, the Rockaway Valley Regional Sewerage Authority (hereinafter the Authority) utilizes meter units for the measurement of flow, which meter units are required to be inspected on an annual basis and calibrated on a quarterly basis to ensure their continued accuracy; and

WHEREAS, the Rockaway Valley Regional Sewerage Authority ("RVRSA") issued a Notice to Bidders for the receipt of sealed proposals for the performance of meter inspection and calibration services for a twelve (12) month period, with an option to renew such contract for an additional twelve (12) month period at the sole discretion of the Authority and subject to the availability of sufficient funds therefore; and

WHEREAS, the bid specifications also solicited bids for the installation or repair of meters, when necessary, as well as, the cost of parts if procured outside of a State or Local Purchasing Agreement, for a twelve (12) month period, with an option to renew such contract for an additional twelve (12) month period at the sole discretion of the Authority and also subject to the availability of sufficient funds therefore; and

WHEREAS, the RVRSA received one bid on May 6, 2025 from Dave Heiner Associates, Inc.; and

WHEREAS, the bid for the performance of the annual meter inspection, repair, and calibration from Dave Heiner Associates, Inc., is in the amount of \$66,000.00 for the first year and \$72,600.00 for the second year, hourly labor rate for repair and or installation of meters of \$195.00/hour for year one and \$205.00 for year two, and cost markup of parts outside of State or Local Purchasing Agreements of 20% for year one and two; and

WHEREAS, Diane Alexander, Esq. of Maraziti, Falcon, LLP has determined that the bid submitted by Dave Heiner Associates, Inc., has met the legal requirements in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq. and as set forth in the bid specifications; and

WHEREAS, Authority Staff recommend that it would be in the best interests of the Authority to award the bid to Dave Heiner Associates, Inc., for one year with an option to renew for a second year at the discretion of the Authority and provided that sufficient funding is available for months thirteen (13) through twenty-four (24); and

WHEREAS, the CFO has certified that sufficient funds are available from line items 01-507-020, 01-507-040 and 01-851-002 to provide funding for the contract.

NOW, THEREFORE, BE IT RESOLVED by the Rockaway Valley Regional Sewerage Authority as follows:

1. All immaterial defects, if any, contained in the bid submission of Dave Heiner Associates, Inc., 3799 Rt. 46, Suite 102, Parsippany, NJ 07054, are hereby waived and the Executive Director is authorized and directed to execute a one (1) year contract, with an option to renew such contract for an additional one year period at the rates specified in the bid submitted for Meter Inspections and Calibrations, subject to the availability of sufficient funding therefore, in the amount not to exceed \$66,000.00 without further Board authorization, with Dave Heiner Associates, Inc., in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

2. The RVRSA's staff and consultants are hereby authorized and directed to take all other actions necessary or desirable to effectuate the terms and conditions of this Resolution.

3. This Resolution shall take effect as provided by law.

Certification of Funds

I, Sandy Thai, CFO, do hereby certify that sufficient funds are available in the 2025 budget from the line item 01-507-020, 01-507-040 and 01-851-002.

/s/ Sandy Thai

CFO, Rockaway Valley Regional Sewerage Authority

Dated: May 7, 2025

CERTIFICATION

I do hereby certify that this Resolution was adopted at a meeting of the Rockaway Valley Regional Sewerage Authority held on May 8, 2025

On motion of Commissioner Isselin and Second by Commissioner Howarth

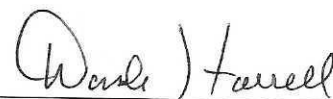
And a Roll Call Vote as Follows:

Yeas: (9) Andes, Cegelka, Chegwiddden, Farrell, Howarth, Isselin, Laverty, Schorno, and Sheehy.

Nays: (0) None

Abstain: (0) None

Absent: (1) Zuppa



Donald Farrell
Board Secretary