

RESOLUTION 25-031

RESOLUTION PROMOTING PAMELA FERNANDEZ-SMITH FROM RECORDS CLERK II TO RECORDS CLERK III

WHEREAS, Pamela Fernandez-Smith has been employed by Rockaway Valley Regional Sewerage Authority (RVRSA) as a Records Clerk II since August 11, 2021; and

WHEREAS, Pamela Fernandez-Smith has consistently demonstrated competence in the performance of her duties and responsibilities as a Records Clerk II; and

WHEREAS, Pamela Fernandez-Smith has demonstrated that she is fully capable of performing the duties and responsibilities of the position of Records Clerk III, and has been performing such duties since at least January 1, 2025; and

WHEREAS, the Executive Director asserts there is a legitimate business need for RVRSA to fill a Records Clerk III position; and

WHEREAS, the Executive Director, having had the opportunity to observe and assess the performance of Pamela Fernandez-Smith as a Records Clerk II, recommends that Pamela Fernandez-Smith be promoted to the position of Records Clerk III; and

WHEREAS, the RVRSA Board deems it to be in the public interest and consistent with business necessity to appoint an employee to the position of Records Clerk III, and to accept the recommendation that Pamela Fernandez-Smith be promoted to the position of Records Clerk III.

NOW, THEREFORE, BE IT RESOLVED by the Rockaway Valley Regional Sewerage Authority on this 13th day of February 2025, as follows:

1. That Pamela Fernandez-Smith shall be and hereby is promoted to the position of Records Clerk III effective retroactive to January 1, 2025.
2. That retroactive to the effective date of her promotion, Pamela Fernandez-Smith shall be paid at the hourly wage rate of \$29.67 per hour.
3. That except as otherwise stated herein, this Resolution shall take effect immediately, and shall remain in effect until amended, modified or repealed.
4. That the provisions of this Resolution control to the extent of any inconsistency between the provisions of this Resolution any prior Resolution of the RVRSA Board.

I hereby certify that this Resolution was adopted at a meeting of Rockaway Valley Regional Sewerage Authority held on the **13th day of February 2025**.

On motion of Commissioner Schorno Seconded by Commissioner Cegelka

And a Roll Call Vote as follows:

Yeas: (7) Andes, Cegelka, Farrell, Howarth, Isselin, Schorno and Sheehy.

Nays: (0) None

Abstain: (0) None

Absent: (3) Corbett, Lavery, and Zuppa.



Donald Farrell, Board Secretary