

**RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT FOR
2023 SALARY SURVEY AND EXAMINATION OF POSITION TITLES
AND RESPONSIBILITIES**

WHEREAS, the Rockaway Valley Regional Sewerage Authority (the "Authority") requires a Salary Survey and evaluation of the Organization's Position Titles and Responsibilities for its non-union Personnel; and

WHEREAS, the Authority has found it necessary to contract with an outside vendor to provide these services; and

WHEREAS, in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., when the cost or price of any contract awarded by the contracting unit does not exceed the bid threshold, the contract may be awarded by the contracting unit without public advertisement for bids provided that for contracts in excess of the Quote Threshold (15% of bid threshold), quotations are solicited; and

WHEREAS, as set forth in the Quotation Record Form dated October 6, 2023 attached hereto and made a part hereof, at least two competitive quotations were sought for the performance of a Salary Survey and evaluation of the Organization's Position Titles and Responsibilities for its non-union Personnel and in response the Authority received the lowest quotation from Enform HR, having a business office at 101 Crawfords Corner Road, Suite 4116, P.O. Box 615, Holmdel, New Jersey 07733, for the hourly rate of \$195.00 to perform a salary survey, examining position title and responsibilities and regional salary comparison of the RVRSA non-union personnel ; and

WHEREAS, funds are available for this purpose at line item 01-501-020

NOW, THEREFORE, BE IT RESOLVED by the Rockaway Valley Regional Sewerage Authority as follows:

1. That the Executive Director is hereby authorized to execute an agreement between Enform HR, LLC, having a business office at 101 Crawfords Corner Road, Suite 4116, P.O. Box 615, Holmdel, New Jersey, and the Rockaway Valley Regional Sewerage Authority, in the amount not to exceed \$15,000.00.
2. This Resolution shall take effect as provided by law.

CERTIFICATION

I do hereby certify that this Resolution was adopted at a regular scheduled meeting of the Rockaway Valley Regional Sewerage Authority held on October 12, 2023

on Motion of: Commissioner Laverty

Second by: Commissioner Cegelka


ROLL CALL VOTE:

YEAS: (7) Andes, Cegelka, Farrell, Howarth, Isselin, Laverty, and Potter.

NAYS: (2) Corbett and Schorno.

ABSTAIN: (0) None

ABSENT: (1) Zuppa

A handwritten signature in blue ink that reads "Donald Farrell". The signature is written in a cursive style and is positioned above a horizontal line.

Donald Farrell
Board Secretary