

**RESOLUTION OF THE ROCKAWAY VALLEY REGIONAL SEWERAGE AUTHORITY
DESIGNATING A CUSTODIAN OF GOVERNMENT RECORDS PURSUANT TO THE
OPEN PUBLIC RECORDS ACT, N.J.S.A. 47:1A-1, ET SEQ.**

WHEREAS, the public records law of the State of New Jersey, commonly known as the Open Public Records Act, N.J.S.A. 47:1A-1.1, et seq., (the "Act"), requires public agencies to make government records readily accessible for inspection, copying or examination by members of the public, with certain exceptions; and

WHEREAS, pursuant to the Act, a public agency must officially designate a custodian of government records by formal action of its governing body; and

WHEREAS, following the retirement of its most recent designated Custodian on August 30, 2019, the Rockaway Valley Regional Sewerage Authority, ("the Authority"), by way of Resolution 19-080, had designated its Executive Director, JoAnn Mondisini, as the interim Custodian of the Authority's government records pending the selection and appointment of a new Custodian of Records; and

WHEREAS, Janice Fox, Administrative Assistant/Asst. Board Secretary, who began employment with the RVRSA on November 1, 2019, is fully qualified to serve as Custodian of Records, and it is consistent with her job description for her to assume the duties of Custodian of Records; and

WHEREAS, the Authority desires to designate Janice Fox as the Custodian of the Authority's government records, as that term is defined in the Act.

NOW, THEREFORE, BE IT RESOVED by the Authority as follows:

1. That Janice Fox shall be and hereby is appointed as the Custodian of the records of the Authority for purposes of the Open Public Records Act, N.J.S.A. 47:1A-1.1, et seq.

2. That said Custodian shall respond to all requests for access to or production of copies of government records, as that term is defined in the Act, within the time period provided by the Act.
3. That the designation of Executive Director JoAnn Mondsini as interim Custodian shall be and hereby is terminated.

This Resolution shall take effect as provided by law.

I hereby certify that this Resolution was adopted at a meeting of the Rockaway Valley Regional Sewerage Authority held on the 14th of November, 2019.

On motion of Hector Schorno
Seconded by Michael Guadagno

And a Roll Call Vote as Follows:

Yeas: 10 : (Andes, Cegelka, Corbett, Guadagno, Isselin, Lowell, Recchia, Rossi, Schorno, Zuppa)

Nays: 0 (None)

Abstain: 0 (None)

Absent: 0 (None)



Michael Guadagno, Board Secretary
