

**RESOLUTION AUTHORIZING EXECUTION OF AN AMENDMENT TO  
THE CONTRACT FOR HVAC REPAIR AND REPLACEMENT  
SERVICES**

**WHEREAS**, the Rockaway Valley Regional Sewerage Authority (the “Authority”) requires HVAC repair and replacement services, and after soliciting public bids therefore, by Resolution 16-045, adopted on March 10, 2016, authorized the execution of a HVAC Repair and Replacement Services agreement between Envirocon, Inc., having a business office at 490 Schooley Mountain Road, Hackettstown, New Jersey and the Authority, in the amount of \$156,707.00; and

**WHEREAS**, due to an issue that has arisen regarding very low air flow from the air ducts in the Main Operation Building HVAC roof top unit, further investigation of the air distribution system is required. Upon completion of the installation, it was discovered that there is no inspection port available in the main AC 3-way splitter to conduct a further evaluation. As a result, additional services in the amount of \$4,086.62 are required for the reasons set forth in the attached Change Order Request dated March 28, 2017 from H. Ang to C. Feuer, P.E. Engineering Manager; and

**WHEREAS**, based upon its review of the attached Change Order Request, the Authority has determined that it would be in the best interests of the Authority to authorize the performance of additional evaluation of RVRSA’s air distribution system in an amount not to exceed \$4,086.62; and

**WHEREAS**, the CFO has certified that sufficient funds are available in line item 01-853-003

**NOW, THEREFORE, BE IT RESOLVED** by the Rockaway Valley Regional Sewerage Authority as follows:

1. That the Executive Director is hereby authorized to execute an amendment to the HVAC Repair and Replacement Services agreement between Envirocon, Inc., having a business office at 490 Schooley Mountain Road, Hackettstown, New Jersey and the Rockaway Valley Regional Sewerage Authority, in an amount not to exceed \$4,086.62, for a new total contract price of \$160,793.62.
2. This Resolution shall take effect as provided by law.

## CERTIFICATION

I do hereby certify that this Resolution was adopted at a meeting of the Rockaway Valley  
Regional Sewerage Authority held on April 13, 2017

on motion of: Glenn Corbett

Second by: Michael Guadagno

ROLL CALL VOTE:

YEAS: (7) Andes, Cegelka, Corbett, Guadagno, Recchia, Rossi, Schorno

NAYS: (0) None

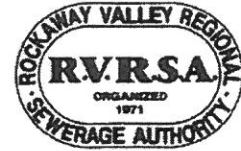
ABSTAIN: (1) Vincitore

ABSENT: (2) Lavery and Lowell

  
Michael Guadagno  
Board Secretary

RD#1, 99 Greenbank Road  
Boonton NJ 07005-9602  
(973) 263-1555/ Fax (973) 263-9068

## MEMORANDUM



**To:** Joann Mondsini, Executive Director  
**From:** Herbert Ang  
**cc:** Carrie Feuer, P.E, Engineering Manager  
**Date:** March 28,2017  
**Re:** Change Order Request

---

The RVRSA public contract bid was to replace the Main Operations Building air conditioning unit and 13 (VAV) variable air volume boxes. The bid specification includes setting up parameters, calibration of air conditioning controls, calibration of all VAV boxes and air balancing the existing air ducts distribution system. During the balancing of the air ducts system, it was discovered that several of the air ducts were reading very low air output namely VAV 9, 10, 11 and 12. The balancing of the air distribution system was not able to be completed.

In order to finish balancing the air distribution in the Main Operations Building, ENVIROCON needs to conduct further investigation of our air distribution system. They recommend making an opening and installing an inspection port on the Main 3-way split air duct system to check the presence and condition of the existing splitter damper being shown on our as-built drawing. Following that, they will make adjustments if necessary and also install a variable damper to restrict the air flow coming out in the air registry on the disabled bathroom located on the second floor of the Main Operations Building.

Please find enclosed copy of (NABCO) National Air balancing Company "air balancing" report and ENVIROCON price proposal for the change order request.

Because the proposed change order of \$4,086.62 is less than 20% of the contract value, amended work is not required to be rebid.