

ROCKAWAY VALLEY REGIONAL SEWERAGE AUTHORITY

RE-ORGANIZATION MEETING OF

FEBRUARY 12, 2015

1. CALL TO ORDER

2. STATEMENT OF MEETING NOTICE

The *Temporary Chairman* announced and caused to be entered in the minutes a statement that adequate notice of the meeting has been provided specifying the time, place and manner in which such notice was provided.

3. APPOINTMENT OF TEMPORARY CHAIRMAN

Motion that **John Cegelka** be appointed Temporary Chairman
Of the Authority.

Moved by: Joseph Lowell

Second by: Michael Guadagno

ROLL CALL VOTE:

AYES: (7) Andes, Cegelka, Corbett, Guadagno, Lowell, Schaefer, Secco

NAYS: (0) None

ABSTAIN: (0) None

ABSENT: (3) Recchia, Schorno and Vincitore

4. ELECTION OF OFFICERS

Motion that **Hector Schorno** be elected as CHAIRMAN of the Authority.

Moved by: Michael Guadagno Second by: Joseph Lowell

ROLL CALL VOTE:

AYES: (7) Andes, Cegelka, Corbett, Guadagno, Lowell, Schaefer, Secco

NAYS: (0) None

ABSTAIN: (0) None

ABSENT: (3) Recchia, Schorno and Vincitore

Motion that **John Cegelka** be elected as VICE-CHAIRMAN of the Authority.

Moved by: Michael Guadagno Second by: Joseph Lowell

ROLL CALL VOTE:

AYES: (7) Andes, Cegelka, Corbett, Guadagno, Lowell, Schaefer, Secco

NAYS: (0) None

ABSTAIN: (0) None

ABSENT: (3) Recchia, Schorno and Vincitore

Motion that **Joseph Lowell** be elected as TREASURER of the Authority.

Moved by: Michael Guadagno Second by: Robert Schaefer

ROLL CALL VOTE:

AYES: (7) Andes, Cegelka, Corbett, Guadagno, Lowell, Schaefer, Secco

NAYS: (0) None

ABSTAIN: (0) None

ABSENT: (3) Recchia, Schorno and Vincitore

Motion that **Michael Guadagno** be elected as SECRETARY of the Authority.

Moved by: John Cegelka Second by: Joseph Lowell

AYES: (7) Andes, Cegelka, Corbett, Guadagno, Lowell, Schaefer, Secco

NAYS: (0) None

ABSTAIN: (0) None

ABSENT: (3) Recchia, Schorno and Vincitore

Motion that **Sandy Thai** be elected as ASSISTANT TREASURER of the Authority.

Moved by: Joseph Lowell Second by: Michael Guadagno

ROLL CALL VOTE:

AYES: (7) Andes, Cegelka, Corbett, Guadagno, Lowell, Schaefer, Secco

NAYS: (0) None

ABSTAIN: (0) None

ABSENT: (3) Recchia, Schorno and Vincitore

Motion that **Mickie Roman** be elected as ASSISTANT SECRETARY of the Authority.

Moved by: Joseph Lowell Second by: Michael Guadagno

AYES: (7) Andes, Cegelka, Corbett, Guadagno, Lowell, Schaefer, Secco

NAYS: (0) None

ABSTAIN: (0) None

ABSENT: (3) Recchia, Schorno and Vincitore

5. Public Portion on Agenda Items only.

6. CONSENT AGENDA

Resolution 15-012 to 15-030

The following items are considered routine and non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a board member so requests, in which case, the item will be removed from the consent Agenda and considered in a normal sequence on the agenda.

Resolution 15-012

APPOINTMENT OF PROFESSIONAL CONSULTANTS

**Resolution Authorizing the Award of Non-Fair and Open Contracts
For Rockaway Valley Regional Sewerage Authority Year 2015**

WHEREAS, the Rockaway Valley Regional Sewerage Authority (RVRSA) has a need to acquire:

- Legal services for General Counsel
- Legal services for Personnel Counsel
- Legal services for Bond Counsel
- Financial Auditing Services
- General Consulting Engineering Services
- Insurance producer / Risk management consulting services (*)
- Information Technology (IT) Consultant
- Surveying Services/ Consulting Engineering Services

(*) Note: The annotated professional services are not anticipated to be in excess of \$17,500.00 for year 2015 and the Risk management consultant is paid through the JIF.

WHEREAS, B. K. Sandy Thai, Chief Financial Officer of the RVRSA has determined and certified in writing that the value of the acquisitions as above enumerated will respectively exceed the amount of \$17,500.00, unless otherwise annotated; and

WHEREAS, the anticipated term of these respective contracts is for a one year term; and

WHEREAS, the business entities of interest have submitted proposals indicating that they will provide the professional services as below enumerated:

- For general legal counsel – Joseph J. Maraziti, Jr., Esq. of the firm of Maraziti, Falcon, LLP, professional rates as per proposal on the file dated December 22, 2014. Contract Value not to exceed **\$ 470,000**.
- For legal personnel counsel – *Stephen E. Trimboli, Esq.* of the firm of Trimboli & Prusinowski, LLC, professional rates as per proposal on file dated December 30, 2014. Contract Value not to exceed: **\$ 50,000**.
- For bond counsel legal services – Robert H. Beinfield, Esq. of the firm of Hawkins, Delafield & Wood, LLP, professional rates as per proposal on file dated December 23, 2014. Contract Value not to exceed **\$ 38,000**.
- Financial auditing services – Paul J. Cuva, CPA, RMA of the firm of Ferraioli, Wielkotz, Cerullo & Cuva, PA, professional rates as per proposal on file dated December 23, 2014. Contract Value not to exceed **\$ 41,000**.
- General consulting engineering services – Robert Curti of Hatch Mott MacDonald professional rates as per proposal on file dated February 9, 2014 Contact Value not to exceed **\$10,000**.

- Permit related and general consulting engineering services – James F. Cosgrove, Jr., P.E. of the firm of Kleinfelder/Omni Environmental LLC, professional rates as per proposal on file dated January 16, 2015. Contract Value not to exceed: **\$ 184,000.**
- Insurance producer / Risk management consulting services – Dominick S. Cinelli of the firm of Brown and Brown, Inc., compensation for services rendered shall be an amount equal to six (6%) per cent of the RVRSA's annual assessment as promulgated by the Joint Insurance Fund.
- Information Technology (IT) Consultant – Bill Mavracic of the firm of Gear 3 Technologies, at professional rates as established as per proposal on file dated January 14, 2015. Contract Value not to exceed: **\$ 40,000.**
- Consulting Engineer Fletcher N. Platt, Jr., P.E. of the firm of Gannett Fleming at professional rates as per proposal on file dated January 15, 2015. Contract Value not to exceed **\$20,000.**
- Consulting Engineer David Blair, P.E, V.P., of the firm of AECOM at the professional rates as per proposal on file dated January 14, 2015. Contract Value not to exceed **\$ 25,000.**
- Surveying Services/Consulting Engineering John Miller, P.E., Suburban Consulting Engineers, Inc. at the professional rates as per proposal on file dated January 15, 2015. Contract Value not to exceed **\$10,000.**

WHEREAS, the interested professional business entities, as above /enumerated, have each completed and submitted a Business Entity Disclosure Certification which certifies that they respectively have not made any reportable contributions to any of the enumerated candidate committees, joint committees; or political party committees representing an elected official in the Rockaway Valley Regional Sewerage Authority's ten (10) member municipalities of:

(1) Town of Boonton, (2) Township of Boonton, (3) Township of Denville, (4) Borough of Rockaway, (5) Township of Rockaway, (6) Town of Dover, (7) Township of Randolph, (8) Borough of Victory Gardens, (9) Borough of Wharton and the (10) City of Jersey City,

In the previous one year, and that their contracts will prohibit the above interested professional business entities from making any reportable contributions through the term of their respective contracts; and.

WHEREAS, pursuant to N. J. A. C. 5:30- 5.4, B. K. Sandy Thai, as the Chief Financial Officer for the RVRSA certifies as to the monies being used to fund these professional services are available for financing in the 2015 Year Budget of the RVRSA.

NOW, THEREFORE, BE IT RESOLVED by the Rockaway Valley Regional Sewerage Authority as follows:

1. JoAnn Mondsini, the Executive Director is authorized and directed to execute contracts for professional services in a form acceptable to the general counsel for the Rockaway Valley Regional Sewerage Authority's Year 2015 Professional Contract Services to each of the above enumerated business entities.
2. A copy of this resolution, Business Entity Disclosure Certifications from respective firms and contracts shall be kept available for public inspections at the RVRSA offices located at the Administration Building, 99 Greenbank Road, Township of Parsippany Troy-Hills, County of Morris, N. J.
3. Notice of Contract Award shall be published in the Daily Record as required by law within ten (10) days of its passage.

Resolution 15-013

**ESTABLISHMENT OF A CASH MANAGEMENT PLAN FOR
ROCKAWAY VALLEY REGIONAL SEWERAGE AUTHORITY FUNDS AND
INVESTMENTS**

WHEREAS, regulations of the State of New Jersey Local Finance Board (N.J.A.C. 5:31) require each local Authority to adopt a Cash Management Plan;

NOW, THEREFORE, BE IT RESOLVED by Rockaway Valley Regional Sewerage (RVRSA) that the following Cash Management Plan is hereby adopted:

Cash Receipts

All moneys received by the Rockaway Valley Regional Sewerage Authority (RVRSA) from any source shall within 48 hours be deposited to the credit of the RVRSA in a designated depository in accordance with N.J.S.A. 40A-5-15.

Depositories

Designated depositories for funds of the Authority shall be:

Provident Bank

State of New Jersey Cash Management Fund

TD Bank N.A.

Lakeland Bank
PNC Bank
Wachovia Bank NA
Valley National Bank
Capital One Bank
Santander Bank

Contribution Disclosures for Depositories

Currently the RVRSA has cash depositories in the Santander Bank and Provident Bank and as such these banks have filed Form C 271 Political Contribution Disclosures pursuant to N.J.S.A. 19:44A – 20.26.

Claims

All claims for payment shall include a certification of the party claiming payment that it is correct; a certification by the Executive Director that the goods have been received by, or the services rendered to the RVRSA and shall be approved or disapproved for payment by the members of the RVRSA at a regular meeting.

Cash Disbursements

Payment of all claims shall be by check drawn on the Authority, signed by any three of the following: Chairman, Vice Chairman, Secretary, Treasurer, Executive Director or CFO.

Effective Date

This Cash Management Plan and Investment Policy shall be effective from February 12, 2015 through February 11, 2016.

Previous Resolutions

All previous resolutions adopting an Authority Cash Management Plan are hereby rescinded and considered null & void.

DESIGNATION OF OFFICIAL NEWSPAPER

BE IT RESOLVED that the **Daily Record** be designated as the official newspaper of the Authority.

Resolution 15-015

RESOLUTION TO ESTABLISH TIME AND PLACE FOR REGULAR MEETINGS AND NOTICE THEREOF

BE IT RESOLVED by the Rockaway Valley Regional Sewerage Authority that the following matters are hereby determined in accordance with the provisions of the "Open Public Meetings Act".

1. The regular meetings of the RVRSA to be held during the period from the Reorganization Meeting on February 12, 2015, to be convened at the RVRSA Administration Building, 99 Greenbank Road, Parsippany, New Jersey at 7:00 P.M., prevailing time, on Thursday evenings on the dates set forth below:

March 12, 2015
April 09, 2015
May 14, 2015
June 11, 2015
July 09, 2015
August 13, 2015
September 10, 2015
October 08, 2015
November 12, 2015
December 10, 2015
January 14, 2016
February 11, 2016 (Re-Organization and Regular Business)

2. The Daily Record as the official newspaper of the RVRSA, the Star Ledger, as the newspaper having the greatest likelihood of informing the public within the area of jurisdiction of the RVRSA of the meetings of the RVRSA, are hereby designated as the newspaper to receive all notice of meetings as required by the "Open Public Meetings Act."

3. A certified copy of this Resolution shall, within ten (10) days after the date of adoption, be posted, until modified, in the Administration Building of the RVRSA, 99 Greenbank Road, Parsippany-Troy Hills, New Jersey, and mailed by the Secretary to the Daily Record and the Star Ledger and filed with the Clerks of the following municipalities encompassed within the jurisdiction of the RVRSA:

Town of Boonton
Township of Boonton
Township of Denville
Town of Dover
Township of Randolph
Borough of Rockaway
Township of Rockaway
Borough of Victory Gardens
Borough of Wharton
City of Jersey City

4. This Resolution shall take effect immediately
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Resolution 15-016

DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER

BE IT RESOLVED pursuant to N.J.A.C. 17:27-3.5 that B.K. Sandy Thai, Chief Financial Officer, be designated as the Public Agency Compliance Officer for Rockaway Valley Regional Sewerage Authority.

Resolution 15-017

DESIGNATION OF S.E.D. PROJECT COMPLIANCE OFFICER

BE IT RESOLVED pursuant to N.J.A.C. 7:22 – 3, 4, 6, 7 and 9.1 that B.K. Sandy Thai, Chief Financial Officer be designated as the Socially and Economically Disadvantaged Project Compliance Officer as set forth in the Environmental Infrastructure Trust Fund regulations.

Resolution 15-018

DESIGNATION OF A QUALIFIED PURCHASING AGENT

BE IT RESOLVED pursuant to N.J.A.C. 40A-11-2 (30) that B.K. Sandy Thai, Chief Financial Officer be designated as the Qualified Purchasing Agent.

Resolution 15-019

RESOLUTION TO AUTHORIZE THE SIGNING OF CHECKS

BE IT RESOLVED BY THE ROCKAWAY VALLEY REGIONAL SEWERAGE AUTHORITY that, in accordance with its bylaws, the following persons are authorized to sign checks for the various accounts of the Authority: the Chairman, Vice Chairman, Secretary, Treasurer, Executive Director and CFO.

The signatures of any three of the aforementioned are required to sign checks drawn on the accounts listed herein, unless otherwise noted. With respect to electronic/facsimile transfers, only the CFO or the Executive Director's signature is required.

1. Operating Fund Account

With respect to the payroll transfer, only the CFO's signature is required. The signatures of any three of the aforementioned are required to sign all other checks drawn on the Operating Fund Account.

2. Construction Account

3. Unemployment Trust Fund Account

4. Net Payroll Account

5. Agency Payroll Account

Three signatures are required on all checks except for the Federal Tax Deposit and tax payments wire transfers. Only CFO or Executive Director Signature is required on the Federal Tax Deposit and tax payments wire transfers.

Resolution 15-020

RESOLUTION TO AUTHORIZE THE DEFENSE AND INDEMNIFICATION OF THE MEMBERS AND EMPLOYEES OF THE ROCKAWAY VALLEY REGIONAL SEWERAGE AUTHORITY

WHEREAS, there exists a need to protect the past and present members and

employees of the Rockaway Valley Regional Sewerage Authority ("RVRSA") from the monetary costs of fines, penalties, damages, settlements, costs and legal fees associated with the defense of any civil or criminal actions which may be brought from this day forward against the RVRSA, or any such members or employees, as the result of any action(s) or omission(s) relating to the duties of such member or employee to the RVRSA; and

WHEREAS, the RVRSA desires to provide such protection for its past and present members and employees from the financial consequences of any such civil or criminal action to the extent permitted by law and, therefore, provided that such alleged action or omission does not constitute actual fraud, actual malice, willful misconduct or an intentional wrong in the judgment of the RVRSA;

NOW, THEREFORE, BE IT RESOLVED by the Rockaway Valley Regional Sewerage Authority as follows:

1. The RVRSA shall, to the extent permitted by law, provide a defense and indemnification to the past and present members and employees of the RVRSA and, therefore, shall pay or otherwise reimburse the past and present members and employees of the RVRSA for all fines, penalties, damages, costs and legal fees associated with any civil or criminal action which may be brought after the adoption of this Resolution against such members or employee based upon an act or omission of that member or employee arising out of and directly relating to the lawful exercise of his or her official duties or under color of his or her authority.

2. In any case where the RVRSA provides a defense to a member or employee, it is authorized and directed to make direct payments to counsel or reimburse the member or employee for the costs associated with his or her defense upon the approval by the RVRSA of proper vouchers submitted therefore, but in no case shall the RVRSA be authorized to pay or reimburse for legal fees and expenses exceeding those customarily charged for legal services in the defense of such actions.

3. For the purposes of this Resolution, the term "member" shall include any and all persons appointed by the governing bodies of the constituent municipalities pursuant to N.J.S.A. 40:14A-4.

4. Any person seeking the provision of a defense and indemnification under the policy enunciated in this Resolution shall give prompt notice to the RVRSA of the pendency of any such civil or criminal action for which payment or reimbursement is sought, at which time the RVRSA shall by Resolution implement the provisions set forth herein.

5. It is within the sole discretion of the RVRSA, in any action where the provision of such a defense and indemnification is sought by a member or employee, to:

- a. Provide a defense by an attorney chosen by the RVRSA;
- b. Provide a defense by an attorney of the member or employee's choosing;
or
- c. Assert the RVRSA's right under any appropriate insurance policy which requires the insurer to defend and indemnify.

6. Notwithstanding the foregoing, the RVRSA may refuse to provide for the defense or to indemnify any past or present member or employee of the RVRSA in any action referred to above or recover any amounts paid on behalf of such member or employee for such defense if in its sole discretion it has reason to conclude that the act or omission was:

- a. Not within the scope of such member or employee duties or was carried out in an individual capacity;
- b. The subject matter of any action brought by the RVRSA against the member or employee;
- c. A violation of the Local Government Ethics Law (P. L. 1991, c. 29); or
- d. Due to actual fraud, actual malice, willful misconduct or an intentional wrong.

7. Nothing in this Resolution shall require the RVRSA to pay for punitive or exemplary damages resulting from the commission of a crime, actual fraud, actual

malice, willful misconduct or an intentional wrong. However, the RVRSA may indemnify an official or employee for punitive or exemplary damages provided the Board determines the acts complained of did not constitute a crime, actual fraud, actual malice, willful misconduct or an intentional wrong. Such a determination shall be made by Resolution of the Board.

8. In the event a contested matter, to which this Resolution is applicable, is resolved by way of settlement, the RVRSA may take into account the facts, circumstances, and allegations which led to the settlement in its determination of whether it may, subject only to the provisions of paragraph 6, indemnify such past and/or present member(s) and/or employee(s) against whom such settled claims had been made.

9. It is the intention of this Resolution to set forth the policy of the RVRSA with respect to the defense and indemnification of persons associated with the RVRSA in the management of its affairs and business to the maximum extent permitted by law, and if any provision hereof or the application hereof to any person or circumstance is held invalid by a court of competent jurisdiction, such invalidity shall not affect other provisions of this Resolution and to this end the provisions hereof are declared to be severable.

10. The policy set forth in this Resolution is prospective and shall take effect immediately, but shall automatically expire unless re-authorized at each annual reorganization meeting of the Authority.

RESOLUTION AUTHORIZING CERTAIN PAYMENTS BY THE CFO OR EXECUTIVE DIRECTOR

BE IT RESOLVED by the Rockaway Valley Regional Sewerage Authority that the RVRSA CFO or Executive Director be and are hereby authorized for the period ending on February 11, 2016 as follows:

- (1) To pay monthly premiums for group insurance for employees as said premiums come due.
 - (2) To pay principal and interest of the RVRSA debt as the sum matures or accrues.
 - (3) To remit funds for Workers Compensation Insurance and Insurance Liability coverage as said sums are due.
 - (4) To pay the Rockaway Valley Regional Sewerage Authority employees their salaries in equal installments bi-weekly, except as the same is provided otherwise by statute or resolution.
 - (5) To pay various state agency fees and permits in order not to jeopardize wastewater treatment operations.
 - (6) To transfer funds for investment purposes in accordance with N.J.S.A. 40A:11.1.
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Resolution 15-022

THE EXECUTIVE DIRECTOR AND/OR THE CHIEF FINANCIAL OFFICER OF THE RVRSA TO BE EMPOWERED TO INITIATE TELEPHONE/ELECTRONIC/FACSIMILE FUND TRANSFERS

WHEREAS, the Rockaway Valley Regional Sewerage Authority (RVRSA) desires to expedite transfers of funds from various bank accounts by means of telephone/electronic/facsimile transfers; and

WHEREAS, various banks do require that corporate entities designate by resolution the names of their officers, or staff who are empowered to act in such capacity to initiate such telephone/electronic/facsimile fund transfers; and

WHEREAS, JoAnn Mondsin, Executive Director and B. K. Sandy Thai, Chief Financial Officer are respectively bonded for an amount of one million dollars (\$1,000,000.00) each under Crime Insurance Policy and Fidelity bond.

NOW, THEREFORE, BE IT RESOLVED by the Rockaway Valley Regional Sewerage Authority, as follows:

1. The RVRSA hereby designates the following accounts to honor fund transfers through electronic and/or facsimile means:

Operating account	9811502054 Provident Bank
Net Payroll	9811501767 Provident Bank
Agency Payroll	9811500777 Provident Bank
Unemployment Insurance Trust fund	9811502070 Provident Bank
Capital Replacement Fund*	9811502062 Provident Bank
NJEIT Fund	9551017978 Santander Bank
Whitlock Packaging Escrow Account	9811501791 Provident Bank
Construction Accounts	9551017943 Santander Bank
Renewal & Replacement	9551017994 Santander Bank
General Fund	9551017951 Santander Bank
Cash Management Fund	117-104922-171 State of NJ Cash Management Fund

2. That the following personnel and officers of the RVRSA are empowered to initiate such electronic and/or facsimile transfers:

JoAnn Mondsini, - Executive Director
B. K. Sandy Thai, CMFO – Chief Financial Officer

Resolution 15-023

**THE EXECUTIVE DIRECTOR AND THE CHIEF FINANCIAL OFFICER
TO OPEN AND/OR CLOSE CERTIFICATES OF DEPOSITS ACCOUNTS
ON BEHALF OF
THE ROCKAWAY VALLEY REGIONAL SEWERAGE AUTHORITY**

Whereas, the Rockaway Valley Regional Sewerage Authority (RVRSA) under its Cash Management Plan desires to seek the most favorable interest rates from its various reserve funds from designated depositories in accordance with N.J.S.A. 404.5-15; and

Whereas, the RVRSA desires to expedite this process by authorizing the Executive Director and the Chief Financial Officer to open and/or close certificates of deposits accounts; and

Whereas, JoAnn Mondsini, Executive Director and B. K. Sandy Thai, Chief Financial Officer are respectively bonded for an amount of one million dollars (\$1,000,000.00) each under the Crime Insurance Policy and Fidelity bond.

Now, Therefore, Be it Resolved by the RVRSA as follows:

1. That JoAnn Mondini, Executive Director and B.K. Sandy Thai, Chief Financial Officer are authorized to open and/or close Certificates of Deposits accounts on behalf of RVRSA from designated depositories as listed in the Cash Management Plan.
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Resolution 15-024

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER
AS THE AUTHORITY OFFICIAL TO ACT WITH THE E-GOVERNMENT FOR
GOVERNMENT
(GovConnect)**

WHEREAS, pursuant to N.J.A.C. 5:30-16 the Local Finance Board has adopted rules requiring local government units to use GovConnect to conduct official business with participating State agencies; and

WHEREAS, the Rockaway Valley Regional Sewerage Authority (RVRSA) desires to participate in such official business as local government units are allowed to do so with participating State agencies.

NOW, THEREFORE, BE IT RESOLVED by the Rockaway Valley Regional Sewerage Authority, as follows:

B. K. Sandy Thai, Chief Financial Officer for the RVRSA shall be designated as the Authority Official empowered to act on behalf of the RVRSA to conduct business with participating State agencies in conjunction with GovConnect.

Resolution 15-025

**RESOLUTION AUTHORIZING CHIEF FINANCIAL OFFICER
TO BE THE CUSTODIAN OF THE RVRSA'S PETTY CASH FUND**

WHEREAS, the Rockaway Valley Regional Sewerage Authority (RVRSA) has set up a petty cash fund for the purpose of covering miscellaneous monthly expenditures of amounts not exceeding three hundred dollars (\$ 300.00); and

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash fund by application and resolution; and

WHEREAS, the Board of the RVRSA, County of Morris establishes such a fund to be in an amount not to exceed thirty-six hundred dollars (\$3,600.00); and

WHEREAS, such custodian of the Petty Cash fund as hereby established shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures; and

WHEREAS, the custodian for this fund shall be bonded; and

Whereas, B. K. Sandy Thai, Chief Financial Officer is bonded for an amount of one million dollar (\$1,000,000.00), under Crime Insurance Policy and Fidelity bond.

NOW, THEREFORE, BE IT RESOLVED by the Rockaway Valley Regional Sewerage Authority, as follows:

3. The RVRSA hereby authorizes such action and two (2) copies of this resolution to be filed with the Division of Local Services, State of New Jersey Department of Community Affairs for approval.
 4. B. K. Sandy Thai, Chief Financial Officer is bonded for an amount of one million dollars (\$1,000,000.00) under Crime Insurance Policy and Fidelity bond and Public Officials Insurance and is hereby appointed to be the custodian of the Petty Cash fund as established herein.
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Resolution 15-026

DESIGNATION OF PERSONS TO REPRESENT RVRSA'S INTERESTS

BE IT RESOLVED that the following persons shall be empowered and authorized to represent the Rockaway Valley Regional Sewerage Authority's interest in the following organizations:

New Jersey Utilities Joint Insurance Fund:

- JoAnn Mondsini - Fund Commissioner

New Jersey Utilities Joint Insurance Fund Safety Committee:

- Maria C. Brush – As Safety Coordinator for the Committee

Rockaway River Watershed Cabinet:

- Natalie M. Pisarcik – As RVRSA's representative
- Carrie D. Feuer – As RVRSA's representative

NJWEA's Industrial Environmental Quality Committee

- Natalie M. Pisarcik – As RVRSA's representative

Passaic River Alliance

- JoAnn Mondsini, Executive Director – As RVRSA's representative

New Jersey Sewerage and Municipal Utility Authorities Electric Supply Aggregation

- Carrie D. Feuer – As RVRSA's representative
 - JoAnn Mondsini – As RVRSA's representative
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Resolution 15-027

Resolution of the Rockaway Valley Regional Sewerage Authority Designating a Custodian of Government Records Pursuant to the Open Public Record Act, N.J.S.A. 47:1A-1 ET. SEQ.

WHEREAS, the recent amendments to public records laws in New Jersey commonly known as the Open Public Records Act., N.J.S.A. 47:1A-1 et. Seq. (The "Act") require public agencies to make government records readily accessible for inspection, copying or examination by the citizens of this State, with certain exceptions; and

WHEREAS, pursuant to the Act, a public agency must officially designate a custodian of government records by formal action of its governing body; and

WHEREAS, the Rockaway Valley Regional Sewerage Authority ("the Authority") desires to designate Mary Roman, as the Custodian of the Authority's Government Records, as that term is defined in the Act.

NOW, THEREFORE, BE IT RESOVED by the Authority as follows:

1. That Mary Roman is and hereby is appointed Custodian of the records of the Authority.
2. That said Custodian shall respond to all requests for access to or copies of Government Records as that term is defined in the Act, within the time period provided by the Act.

This Resolution shall take effect as provided by law.

Resolution 15-028

**RESOLUTION APPOINTING
FUND COMMISSIONER**

WHEREAS: Public Law 1983, c.372 (N.J.S.A. 40A:10-36 et seq) permits municipalities to join together to form a joint insurance fund; and

WHEREAS, the New Jersey Utility Authorities Joint Insurance Fund is duly constituted as a Municipal Self-Insurance Fund; and

WHEREAS, the Rockaway Valley Regional Sewerage Authority is a member of the New Jersey Utility Authorities Joint Insurance Fund, and

WHEREAS, the NJSA 40A:10-36 et seq, as well as, the Bylaws of the New Jersey Utility Authorities Joint Insurance Fund provide that "in the manner generally prescribed by law, each member shall appoint one (1) commissioner to the Fund. Each member shall select either a member of its governing body or one of its employees; and

WHEREAS, the term of the appointment is either:

1. A commissioner, other than the special commissioner, who is a member of the appointing utility authority's governing body shall hold office for two years or for the remainder of his/her term of office as a member of the governing body, whichever shall be less, or
2. Commissioners who are employees of the appointing utility authority shall hold office at the pleasure of the utility authority and can be removed by the utility authority at any time without cause.

NOW THEREFORE BE IT RESOLVED that the Governing Body of the Rockaway

Valley Regional Sewerage Authority does hereby appoint JoAnn Mondini, Executive Director to serve as Fund Commissioner to the New Jersey Utility Authorities Joint Insurance Fund.

Resolution 15-029

RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR PROFESSIONAL SERVICES TO VALLEY HEALTH MEDICAL GROUP

WHEREAS, there exists a need for the Rockaway Valley Regional Sewerage Authority (RVRSA) to engage services to coordinate alcohol and drug testing; and

WHEREAS, Valley Health Medical Group, 15 Essex Road, Suite 504, Paramus, NJ 07652 has submitted a contract for the performance of said services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40:11-1 et seq.) authorizes contracts for the provision of "Professional Services" which may be awarded without public advertising and competitive bidding therefore provided a brief notice of the award is published and that the resolution and contract are kept on file and available for public inspection; and

WHEREAS, funds will be provided for these purposes at line item 01-501-120, and

NOW, THEREFORE BE IT RESOLVED as follows:

1. The Executive Director is authorized to execute an agreement with the firm of Valley Health Medical Group to provide professional services with respect to alcohol and drug testing services in accordance with the attached proposal for same dated January 1, 2015.
 2. A copy of this Resolution shall be available for public inspection at the offices of the RVRSA at 99 Greenbank Road, Parsippany, New Jersey.
 3. Notice of Contract Award shall be published in the Daily Record as required by law within ten (10) days of its execution.
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4. It is hereby certify that this resolution was adopted at the reorganization meeting of the RVRSA held on February 12, 2015.
 5. The Contract value of the service shall not exceed \$800.00.
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Resolution 15-030

**RESOLUTION RE-AUTHORIZING INCENTIVES
TO QUALIFIED EMPLOYEES WHO
OPT TO WAIVE HEALTH BENEFITS
UNDER THE STATE HEALTH BENEFIT PLAN (SHBP)**

WHEREAS, the local government unit Rockaway Valley Regional Sewerage Authority (RVRSA) desires to continue to permit an employee to waive the health coverage offered by the State Health Benefits Program (SHBP), if the said employee is eligible for any other health care coverage; and

WHEREAS, the local government unit (RVRSA) may continue to permit its employees who are eligible for other health care coverage to waive their employee health benefit coverage under the SHBP, and receive an incentive; and

WHEREAS, the local government unit (RVRSA) recognizes that such incentives cannot exceed 50% of the amount saved by the employer (RVRSA) for those employees who have filed a waiver prior to May 21, 2010, and not to exceed 25% for waivers filed after such date, or \$5,000.00 whichever is less; and

BE IT RESOLVED BY THE ROCKAWAY VALLEY REGIONAL SEWERAGE AUTHORITY as follows:

1. That under Chapter 189, P.L. 2001 municipal authorities are included to permit employees to waive their group health benefits under the SHBP in exchange for an agreed-upon incentive.
2. That the RVRSA establishes that the maximum incentive to be given back to its employees under the waiver of health benefits shall not exceed more than 50% of the amount saved by the RVRSA for a waiver filed prior to May 21, 2010, and 25% incentive or \$5,000.00 whichever is less, for waivers filed after such date.
3. That this resolution shall not contravene any of the provisions which may be promulgated in Chapter 2, PL 2010 which may be effective as of May 21, 2010, or revisions thereof.
4. That B. K. Sandy Thai, Chief Financial Officer of the RVRSA is authorized to disburse the incentives to those employees who qualify to receive the waiver of health of benefits under this provision of the law.

Resolution 15-031

**RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT FOR 2015
HVAC SERVICES**

WHEREAS, the Rockaway Valley Regional Sewerage Authority (the "Authority") requires on-call and annual service to its HVAC systems; and

WHEREAS, the Authority has found it necessary to contract with an outside vendor to provide these services; and

WHEREAS, in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11A-1 et seq., when the cost or price of any contract awarded by the contracting unit does not exceed the bid threshold, the contract may be awarded by the contracting unit without public advertisement for bids; and

WHEREAS, as set forth in the Quotation Record Form dated January 2, 2015 attached hereto and made a part hereof, at least two competitive quotations were sought for the performance of on-call and annual HVAC services and in response the Authority received the lowest quotation from Hobbie Heat & Power, Inc., having a business office at 104 Parker Road, Chester, New Jersey for the rates of Daily (7am to 3:30pm) \$88.00 per hour; Nights and Weekends: \$132.00 per hour and Holiday's: \$176.00 per hour; and

WHEREAS, funds are available for this purpose at line item 15-01-503-240

NOW, THEREFORE, BE IT RESOLVED by the Rockaway Valley Regional Sewerage Authority as follows:

1. That the Executive Director is hereby authorized to execute an HVAC services agreement between Hobbie Heat & Power, Inc., having a business office at 104 Parker Road, Chester, New Jersey and the Rockaway Valley Regional Sewerage Authority, in the amount of \$20,000.00.
2. This Resolution shall take effect as provided by law.

These Resolutions 15-012 to 15-031 were adopted on a consent agenda at a re-organization meeting of the Rockaway Valley Regional Sewerage Authority on February 12, 2015

on motion of: Glenn Corbett

Second by: Michael Guadagno

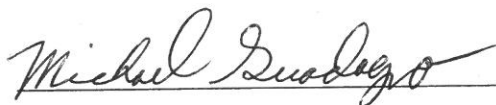
ROLL CALL VOTE:

YEAS: (7) Andes, Cegelka, Corbett, Guadagno, Lowell , Schaefer, Secco

NAYS: (0) None

ABSTAIN: (0) None

ABSENT: (3) Recchia, Schorno, Vincitore

A handwritten signature in cursive script, reading "Michael Guadagno", written over a horizontal line.

Michael Guadagno
Board Secretary

Resolution # 15-032

RESOLUTION AUTHORIZING EXECUTION OF AN
INDUSTRIAL SEWER CONNECTION PERMIT RENEWAL TO:
Gearhart Chevrolet
Block 50101 / Lot3
Township of Denville

WHEREAS, the Rockaway Valley Regional Sewerage Authority (hereinafter "the Authority") is authorized by the Sewerage Authorities Law [N.J.S.A. 40:14A-7(11)] to make and enforce rules and regulations for the management and regulation of its business and affairs and/or the use, maintenance, and operation of the sewerage system and any other of its properties and to amend the same; and

WHEREAS, the Authority is a Delegated Local Agency of the New Jersey Department of Environmental Protection and administers an industrial pretreatment program within the service area of the Authority; and

WHEREAS, in accordance with the regulations governing industrial pretreatment programs established at N.J.S.A. 7:14A-1 et. seq., the Authority is required to issue permits and renew permits to industrial discharges within the RVRSA that discharge process wastewater to the Authority's facility; and

NOW THEREFORE, BE IT RESOLVED, by the Rockaway Valley Regional Sewerage Authority as follows:

1. The Executive Director, Joann Mondini, is hereby authorized to execute an Industrial Sewer Connection Permit renewal in accordance with the terms and conditions of a form of Industrial Sewer Connection Permit (ISCP), SIC Codes 5511 and 7542 dated March 15, 2015 marked Schedule "A" attached hereto and a part hereof, a copy of which is also, on file at the offices of RVRSA, to Gearhart Chevrolet, subject to compliance with any permit condition(s) which must be satisfied prior to issuance of this permit renewal, if any; and also subject to compliance with all remaining engineering requirements, if any.

2. This approval is subject to the payment of the appropriate RVRSA pretreatment annual permit fee.
3. This ISCP is subjected to a flow limitation not to exceed 180 gallons per day, monthly average.

I hereby certify that this Resolution was adopted at a meeting of the Rockaway Valley Regional Authority held on February 12, 2015.

On motion of Glenn Corbett

Seconded by Michael Guadagno

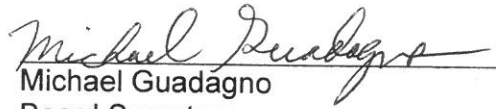
And a Roll Call Vote as Follows:

Yeas: (7) Andes, Cegelka, Corbett, Guadagno, Lowell, Schaefer, Secco

Nays: (0) None

Abstain: (0) None

Absent: (3) Recchia, Schorno and Vincitore


Michael Guadagno
Board Secretary

Resolution 15-033

RESOLUTION AUTHORIZING CLOSED SESSION
PURSUANT TO THE OPEN PUBLIC MEETINGS LAW

BE IT RESOLVED by the Rockaway Valley Regional Sewerage Authority on this 12th day of February, 2015, as follows:

The Authority shall adjourn to executive session in accordance with N.J.S.A. 10:4-12(b)(7), being the Open Public Meetings Act, in order to discuss pending litigation in the matter entitled: Jersey City Municipal Utilities Authority v. Town of Dover, et als., Docket No. HUD-L-0131-10 and contract negotiations relevant to the IBT Contract.

The Minutes of the portion of the Closed Session relating to pending litigation shall be available to the public as required by law and upon the issuance of an unappealable Order of a Court of competent jurisdiction or upon the settlement of all issues in the litigation. The Minutes of the portion of the Closed Session relating to contract negotiations shall be available to the public as required by law and as soon as the matters under discussion are fully resolved as between the parties and are no longer of a confidential or sensitive nature.

This Resolution shall take effect as provided by law.

Certified to be a true copy of a Resolution enacted at a duly convened public meeting of the Rockaway Valley Regional Sewerage Authority on February 12, 2015

And A Roll Call Vote as follows:

On the motion of Glenn Corbett

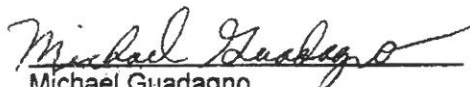
Second by Joseph Lowell

Yeas: (8) Andes, Cegelka, Corbett, Guadagno, Lowell, Recchia, Schaefer, Secco

Nays: (0) None

Abstain: (0) None

Absent: (2) Schorno and Vincitore


Michael Guadagno
Board Secretary

Resolution 15-034

RESOLUTION TO AUTHORIZE PAYMENT OF VOUCHERS

Be it resolved by the Rockaway Valley Regional Sewerage Authority that vouchers totaling \$ 1,127,690.77 being approved for payment on the accounts below:

Total: \$ 1,127,690.77

This Resolution was adopted at the regular meeting of the Rockaway Valley Regional Sewerage Authority held on February 12, 2015

On the motion of Glenn Corbett

Second by: Joseph Lowell

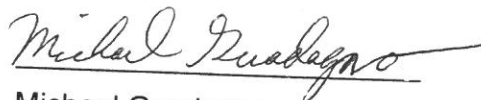
And a Roll Call Vote as follows:

Yeas: (8) Andes, Cegelka, Corbett, Guadagno, Lowell, Recchia, Schaefer, Secco

Nays: (0) None

Abstain: (0) None

Absent: (2) Schorno, Vincitore



Michael Guadagno
Board Secretary

Range of Checking Accts: OPERATING to OPERATING Range of Check Ids: 18798 to 18891
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
18798	01/22/15	NJENV005 NJ ENVIRONMENTAL INFRASTRUCTUR	66,764.13	57
18799	01/22/15	NJENV005 NJ ENVIRONMENTAL INFRASTRUCTUR	49,404.57	58
18800	01/22/15	NJUAJ005 NJUA-JIF	76,767.34	58
18801	02/12/15	1099E005 1099 EXPRESS	99.00	60
18802	02/12/15	ADLER05 ADLER TANK RENTALS LLC	1,326.80	60
18803	02/12/15	AECOM005 AECOM WATER CORP.	4,837.71	60
18804	02/12/15	ALLIE005 ALLIED ELECTRONICS, INC.	258.75	60
18805	02/12/15	ALLIE015 ALLIED OIL COMPANY	1,878.48	60
18806	02/12/15	ALLSTPOV ALLSTATE POWER-VAC	150.00	60
18807	02/12/15	ANGHE005 ANG HERBERT	7.17	60
18808	02/12/15	AQUAP005 AQUA PRO TECH LABORATORIES, CO	790.00	60
18809	02/12/15	ARAMA005 ARAMARK / WEARGUARD SERVICES	1,903.94	60
18810	02/12/15	AROLD005 AROLD CONSTRUCTION COMPANY INC	150.00	60
18811	02/12/15	ASSOC005 ASSOCIATION OF ENVIRONMENTAL A	5,200.00	60
18812	02/12/15	BOONT015 BOONTON ELECTRIC	3.24	60
18813	02/12/15	CAPPU005 CAPP/USA INC.	230.30	60
18814	02/12/15	CARBRO05 CARBRO CONST. CORP	180.00	60
18815	02/12/15	CEGEL005 CEGELKA, JOHN	168.00	60
18816	02/12/15	CINTA005 CINTAS FIRE PROTECTION CORP	1,000.00	60
18817	02/12/15	CONRA005 CONRAD MECHANICAL, INC	500.00	60
18818	02/12/15	COUNT015 COUNTY WELDING SUPPLY CO., INC	52.50	60
18819	02/12/15	DAVEH005 DAVE HEINER ASSOCIATES, INC.	18,500.00	60
18820	02/12/15	DIREC005 DIRECT INSPECT LLC	383.00	60
18821	02/12/15	DISCO005 DISCOVERY BENEFITS, INC.	50.00	60
18822	02/12/15	EDMUN005 EDMUNDS & ASSOCIATES	8,774.00	60
18823	02/12/15	EQUIT005 EQUITY TECHNOLOGIES CORP	718.44	60
18824	02/12/15	FAIRF005 FAIRFIELD MAINTENANCE INC	20,360.64	60
18825	02/12/15	FEDER005 FEDERAL EXPRESS	313.73	60
18826	02/12/15	FERRA005 FERRAIOLI, WIELKOTZ, CERULLO &	4,453.75	60
18827	02/12/15	FSEMER05 FRANK SEMERARO CONSTRUCTION CO	1,250.00	60
18828	02/12/15	GANN005 GANNETT FLEMING, INC	220.00	60
18829	02/12/15	GEAR3005 GEAR 3 TECHNOLOGIES	2,554.66	60
18830	02/12/15	GEOHARM5 GEORGE HARM CONSTRUCTION CO.	180.00	60
18831	02/12/15	GLACI005 GLACIER MOUNTAIN	701.06	60
18832	02/12/15	GRAIN005 GRAINGER, INC	2,468.26	60
18833	02/12/15	GUADA005 GUADAGNO, MICHAEL	830.08	60
18834	02/12/15	HITECH06 HI-TECH TRANSMISSIONS, INC	2,519.72	60
18835	02/12/15	HOBBI005 HOBBIE HEAT & POWER INC	9,474.52	60
18836	02/12/15	HOMED005 HOME DEPOT CREDIT SERVICES	114.39	60
18837	02/12/15	INSITECH INSITUFORM TECH, LLC	450.00	60
18838	02/12/15	INTER030 INTERSTATE WASTE SERVICES, INC	906.26	60
18839	02/12/15	IRONM005 IRON MOUNTAIN INDUSTRIAL PARK	1,220.00	60
18840	02/12/15	JERSE005 JERSEY CENTRAL POWER & LIGHT	21,106.27	60
18841	02/12/15	JERSE010 JERSEY ELEVATOR CO, INC	241.63	60
18842	02/12/15	JEVCON05 JEV CONSTRUCTION	180.00	60
18843	02/12/15	JRCRUZ05 JRCRUZ CORP	180.00	60
18844	02/12/15	KAHAN005 KAHANT ELECTRICAL SUPPLY	4,857.00	60
18845	02/12/15	KLEIN005 KLEINFELDER, INC.	41,294.03	60
18846	02/12/15	KONIC005 KONICA MINOLTA, CORP	35.06	60
18847	02/12/15	MAPLE005 MAPLECREST FORD INC.	38.50	60
18848	02/12/15	MARAZ005 MARAZITI, FALCON, L.L	50,322.93	60

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
18849	02/12/15	MGLF005 MGL FORMS SYSTEMS LLC	279.00		60
18850	02/12/15	NJNAT005 NJ NATURAL GAS CORP	8,890.21		60
18851	02/12/15	NJPOLICE NEW JERSEY STATE POLICE	18.00		60
18852	02/12/15	NJWEA005 NJWEA	65.00		60
18853	02/12/15	NORTH045 NORTHEAST FLUID POWER CO	26,509.67		60
18854	02/12/15	OVIVIO005 OVIVIO WATER TECHNOLOGIES	2,394.22		60
18855	02/12/15	PASSIO05 PASSIAC VALLEY SEWERAGE COMMIS	44,856.00		60
18856	02/12/15	PITNE010 PITNEY BOWES POSTAGE BY PHONE	520.17		60
18857	02/12/15	PREISO05 PRECISION ELECTRIC MOTOR WORKS	4,138.56		60
18858	02/12/15	PUMPIO05 PUMPING SERVICES, INC	768.15		60
18859	02/12/15	QCLAB005 QC LABORATORIES INC.	173.00		60
18860	02/12/15	RDTRU005 R & D TRUCKING INC	24,671.90		60
18861	02/12/15	REUTE005 REUTER HANNEY, INC.	30,125.38		60
18862	02/12/15	RICCIO05 RICCIARDI, RAYMOND	155.00		60
18863	02/12/15	RITECO05 RITEC ENTERPRISES INC	1,751.43		60
18864	02/12/15	ROCSOLO5 ROCK SOLID CONSTRUCTION INC.	180.00		60
18865	02/12/15	ROMANO05 ROMAN, MICKIE	63.65		60
18866	02/12/15	RUSSO05 RUSSELL REID WASTE HAULING	5,977.66		60
18867	02/12/15	RUTGE005 RUTGERS SCHOOL OF PUBLIC HEALT	430.00		60
18868	02/12/15	SAFETO05 SAFETY-KLEEN CORPORATION	404.92		60
18869	02/12/15	SANITO05 SANITARY CONSTRUCTION COMPANY	180.00		60
18870	02/12/15	SPECTO05 SPECTRASERV, INC	180.00		60
18871	02/12/15	SPRINO05 SPRINT NEXTEL	59.99		60
18872	02/12/15	SPRUCO05 SPRUCE INDUSTRIES	233.45		60
18873	02/12/15	STAPLO05 STAPLES ADVANTAGE	245.29		60
18874	02/12/15	STARLO05 STAR LEDGER, LEGAL	682.08		60
18875	02/12/15	SUBUR005 SUBURBAN CONSULTING ENGINEER	5,337.75		60
18876	02/12/15	SUNLIO05 SUN LIFE & HEALTH INSURANCE CO	6,228.73		60
18877	02/12/15	TAYLOO05 TAYLOR OIL CO, INC	1,036.80		60
18878	02/12/15	THAIBO05 THAI, B.K. SANDY	50.00		60
18879	02/12/15	TMASSO05 T&M ASSOCIATES	4,190.14		60
18880	02/12/15	TOWNSO10 TOWNSHIP OF RANDOLPH	1,100.00		60
18881	02/12/15	TREASO15 TREASURER-STATE OF NEW JERSEY	100.00		60
18882	02/12/15	TRIMBO05 TRIMBOLI & PRUSINOWSKI, LLC	1,248.00		60
18883	02/12/15	TWPOFO05 TWP OF PARSIPPANY TROY HILLS	1,159.65		60
18884	02/12/15	UNDERGO5 UNDERGROUND UTILITIES CORP.	180.00		60
18885	02/12/15	UNIVE005 UNIVERSAL BUSINESS AUTOMATION,	150.00		60
18886	02/12/15	VERIZO05 VERIZON	907.87		60
18887	02/12/15	VERIZO10 VERIZON WIRELESS	869.64		60
18888	02/12/15	WATERO05 WATER ENVIRONMENT FEDERATION	94.00		60
18889	02/12/15	WBMASO05 WB MASON	2,352.41		60
18890	02/12/15	WESTCO05 WEST CHESTER MACHINERY AND SUP	351.52		60
18891	02/12/15	XYLEM005 XYLEM ANALYTICS INC.	177.61		60

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	94	0	585,856.71	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	94	0	585,856.71	0.00