

Resolution 14 - 040

RESOLUTION AWARDING CONTRACT FOR  
OCCUPATIONAL HEALTH SERVICES TO  
CHILTON OCCUPATIONAL HEALTH

**WHEREAS**, there exists a need for the Rockaway Valley Regional Sewerage Authority to engage medical services for the provision of vaccines and occupational health services to its employees and candidates for employment on an as needed basis; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40:11-1 et seq.) authorizes contracts for the provision of "Professional Services" which may be awarded without public advertising and competitive bidding therefore, provided a brief notice of the award is published and that the resolution and contract are kept on file and available for public inspection; and

**WHEREAS**, the foregoing services are professional services as defined in the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) which are permitted to be contracted without public bidding as set forth in N.J.S.A. 40A:11-5(1)(a); and

**WHEREAS**, the Authority received a Proposal from Chilton Occupational Health for the provision of medical services dated April 1, 2014, attached hereto and made a part hereof; and

**WHEREAS**, such Proposal was reviewed and evaluated by RVRSA staff; and

**WHEREAS**, pursuant to N.J.A.C. 5:30- 5.4, B. K. Sandy Thai, Controller for the RVRSA, as the Chief Financial Officer for the RVRSA certifies as to the monies being used to fund these professional services are available in the 2014 Year Budget of the RVRSA at line item 01-501-120.

**NOW, THEREFORE, BE IT RESOLVED** by the Rockaway Valley Regional Sewerage Authority as follows:

1. The Rockaway Valley Regional Sewerage Authority recognizes that Chilton Occupational Health has an established reputation in the field of occupational medicine, and that they possess the specialized abilities and resources to provide the expert professional services necessary to meet the Authority's needs.
2. The Executive Director of the Rockaway Valley Regional Sewerage Authority is hereby authorized and directed to execute an agreement for the provision of professional services between the Rockaway Valley Regional Sewerage Authority and Chilton Occupational Health,

having a business address of 242 West Parkway, Pompton Plains, New Jersey, 07444, for the performance of the services outlined in the attached Proposal dated April 1, 2014.

3. Notice of Contract Award shall be published in the Daily Record as required by law within 10 days of its passage.

I hereby certify that this resolution was adopted at the regularly scheduled meeting of the RVRSA held on April 10, 2014.

Moved by: Glenn Corbett

Seconded by: John Cegelka


ROLL CALL VOTE:

AYES: (8) Andes, Cegelka, Corbett, Lowell, Recchia, Scafer, Schorno, Secco

NAYS: (0) None

ABSTAIN: (0) None

ABSENT: (2) Guadagno and Vincitore

  
Mary Roman  
Assistant Board Secretary



# CHILTON OCCUPATIONAL HEALTH

Chilton Occupational Health  
242 West Parkway  
Pompton Plains, NJ 07444  
973-831-5116

## Service Agreement

April 1, 2014

**Maria Brush**  
Assistant Manager of Operations  
Rockaway Valley Regional Sewerage Authority  
R.D. #1, 99 Greenbank Road  
Boonton, NJ 07005-9602

Email:

Contacts: Maria Brush, Safety Manager

[mariab@rvrsa.org](mailto:mariab@rvrsa.org)

Phone: 973-263-1555

Fax: 973-263-9068

Chilton Hospital (hereunder referred to as "Provider"), will perform the following services for Rockaway Valley Regional Sewerage Authority (hereunder referred to as "Client"), at the corresponding prices listed below for one year from the date above.

### Services and Prices

The prices below are in effect as of April 1, 2014

#### **Pre-employment exam: (white collar/clerical)**

**\$300.00 per person**

- Medical history and physical
- Audiogram
- Basic eye exam
- Urinalysis
- Drug screening (5 panel non-DOT, collection and testing)
- Breath and alcohol test
- EKG

#### **Pre-employment exam: (labor employees)**

**\$470.00 per person**

- Medical history and physical
- Audiogram
- Basic eye exam
- Urinalysis
- Drug screening (5 panel non-DOT, collection and testing)
- Breath and alcohol test
- EKG
- DOT exam and CDL license
- X-ray for lumbar sacral spine (AP&Lat)

#### **Fit for duty exam:**

**\$125.00 per person**

- Musculoskeletal assessment and specifics as per job descriptions

**Vaccines:**

- Hep B (price per dose) **\$75.00 per person**
- Hep A **\$68.00 per person**
- Flu **\$30.00 per person**

**DOT 5 panel UDS \$70.00 per person**

**Contact for drug/alcohol results:**

**Primary Contact:**

**Secondary Contact:**

**How do you want results communicated? (Please check one)**

- Phone call for all results
- Fax result form
- US Mail
- Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_ Attn: \_\_\_\_\_
- Contact Person: \_\_\_\_\_ Private Fax:  Yes  No
- Call before faxing:  Yes  No

**Billing/Payment Terms:**

The Client or its agent, will be invoiced for work related injury services rendered. The Client agrees to make payment of such invoices within forty five (45) days from the date of the invoice. Should the Client require services not listed above, the Client shall be billed at the Provider's usual and customary fees for additional services rendered. The rates noted above cannot be discounted by the Client or any agent of the Client. Agents of the Client include, but are not limited to insurance companies, third party administrators (TPAs) and managed care organizations (MCOs).

The Client will be invoiced for contract services rendered. The Client agrees to make payment from such invoices within thirty (30) days from the date of the invoice. Only the services listed above will be performed as noted above. Should the Client request services not listed above, a separate agreement shall be made.

Client directs Provider to treat and evaluate its workers who come to Provider for work related injuries by referring those workers to the Provider's Occupational Health Center. Client shall direct its workers to Chilton Occupational Health, located at 242 West Parkway, Pompton Plains, NJ using the attached authorization form. If the form is not provided by the worker at the time of treatment and the worker does not ask for treatment at Chilton Occupational Health, the worker will be treated at the Emergency Room of Chilton Hospital. Thereafter, treatment and evaluation for every employee of Client who presents at the Provider for a work related injury will be provided, in accordance with the Client's direction, given by the signature below, at Chilton Occupational Health, or be referred to a specialist designated by Client.

This agreement may not be assigned by either party except that, in the event that Provider no longer performs the above-listed services at its Chilton Occupational Health, Provider may assign this agreement to such other affiliated professional corporation that provides the same services.

This agreement is not intended to create any relationship between the parties other than that of independent entities, contracted solely for the purposes expressed in this agreement. The jurisdiction governing the parties shall be that of the State of New Jersey. This agreement constitutes the sole agreement of the parties and supersedes any and all prior understandings, written or oral agreements between the parties with respect to its subject matter.

By signing below I agree to the above listed services, related costs, terms and conditions:

**Authorized Signature / Title:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**CH Signature:**  
Please sign and fax or mail to:

**Date: April 1, 2014**  
**Chilton Hospital**  
**242 West Parkway**  
**Pompton Plains, NJ 07444**  
**Fax: 973-831-5328**  
**Email: cdewitt@chiltonhealth.org**

RD#1, 99 Greenbank Road  
Boonton NJ 07005-9602  
(973) 263-1555/ Fax (973) 263-9068

## MEMORANDUM



**To:** Joann Mondsini, Executive Director  
**From:** Maria Brush, Safety Mngr. *MB*  
**cc:** Mickie Roman  
**Date:** April 1<sup>st</sup>, 2014  
**Re:** Chilton Occupational Medical Services

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In June of 2013 Charlene Arrington and I met with representatives from Chilton Occupational medical services in Pompton Plains. Upon review of the facilities and interviewing their personnel I arrived at the following

- The Chilton facility is geared towards occupational injuries and prevention. They have all services on site – laboratories / pre & post-employment testing facilities and a huge physical therapy rehabilitation facility
- They have staff trained in CDL procedures / return to work analysis / infectious disease testing on-site
- They are only 12 minutes from RVRSA
- They treat many other municipal entities and was recommended by Brown & Brown , RVRSA Risk management. Also, upon my own follow up with municipal members, they all reported being very satisfied with the level of service.
- They offer a speaker's bureau, certified medical and physical therapists, who will come out to our site and discuss work related topics

Most importantly, they ask the right questions. This is the only facility that has asked for job descriptions, MSDS sheets and other pertinent info related to the issue at hand which enables them to correctly assess the situation the first time.