

**ROCKAWAY VALLEY REGIONAL SEWERAGE AUTHORITY  
MINUTES OF THE REGULAR AND THE REORGANIZATION  
SCHEDULED  
BOARD MEETING  
FEBRUARY 13, 2025**

The regularly scheduled meeting and the Re-Organization meeting of the Rockaway Valley Regional Sewerage Authority was held on Thursday, February 13, 2025. The meeting started at 6:30 PM.

**NOTICE** is hereby given, pursuant to Section 13 of the Open Public Meetings Act and guidance issued by the Department of Community Affairs. The regular meeting and Re-Organization Meeting of the Rockaway Valley Regional Sewerage Authority will convene in person and on ZOOM Meetings, on Thursday, February 13, 2025, at 6:30 P.M.

- The agenda is available on the website of the RVRSA at <https://rvrsa.org/agenda/>
- This meeting was posted on the RVRSA website and on the public notice board in the main RVRSA building.
- This meeting was advertised in the Daily Record and the Star Ledger newspapers.

Assistant Board Secretary, Janice Fox, read a statement that timely notice of the meeting had been provided in accordance with the Open Public Meeting Act to member municipalities, members of the Authority and designated newspapers.

The salute to the United States flag followed.

Roll Call Attendance was taken:

The following Board Members were present: Commissioners Andes of Town of Denville, Cegelka of Borough of Victory Gardens, Farrell of Township of Boonton, Howarth of Borough of Rockaway, Isselin of Town of Dover, Schorno of Township of Rockaway, and Sheehy of Township of Randolph.

The following member was absent: Corbett of the Borough of Wharton, Lavery of Town of Boonton, and Zuppa of City of Jersey City.

There was a quorum.

Also, present was Diane Alexander, Esq. Maraziti Falcon.

Authority staff present was JoAnn Mondsini, Robert Bocchino, Natalie Pisarcik, Janice Fox and Pamela Fernandez-Smith.

Diane Alexander, Esq. gave the Oath of Office to Donald Farrell of The Township of Boonton.

**RE-ORGANIZATION MEETING**

- Appointment of Temporary Chairman

- Election of Officers

## **1. APPOINTMENT OF TEMPORARY CHAIRMAN**

**Motion** that **John Cegelka** be appointed **TEMPORARY CHAIRMAN** of the Authority.  
Moved by: Commissioner Schorno                      Second by: Commissioner Farrell

### **ROLL CALL VOTE:**

Yeas: (7) Andes, Cegelka, Farrell, Howarth, Isselin, Schorno, and Sheehy.  
Nays: (0) None  
Abstain: (0) None  
Absent: (3) Corbett, Lavery, and Zuppa.

## **2. ELECTION OF OFFICERS**

**Motion** that **Hector Schorno** be elected as **CHAIRMAN** of the Authority.  
Moved by: Commissioner Cegelka                      Second by: Commissioner Farrell

### **ROLL CALL VOTE:**

Yeas: (7) Andes, Cegelka, Farrell, Howarth, Isselin, Schorno, and Sheehy.  
Nays: (0) None  
Abstain: (0) None  
Absent: (3) Corbett, Lavery, and Zuppa.

**Motion** that **John Cegelka** be elected as **VICE CHAIRMAN** of the Authority.  
Moved by: Commissioner Schorno                      Second by: Commissioner Farrell

### **ROLL CALL VOTE:**

Yeas: (7) Andes, Cegelka, Farrell, Howarth, Isselin, Schorno, and Sheehy.  
Nays: (0) None  
Abstain: (0) None  
Absent: (3) Corbett, Lavery, and Zuppa.

**Motion** that **Glenn Corbett** be elected as **TREASURER** of the Authority.  
Moved by: Commissioner Sheehy                      Second by: Commissioner Farrell

### **ROLL CALL VOTE:**

Yeas: (7) Andes, Cegelka, Farrell, Howarth, Isselin, Schorno, and Sheehy.  
Nays: (0) None  
Abstain: (0) None  
Absent: (3) Corbett, Lavery, and Zuppa.

**Motion** that **Donald Farrell** be elected as **SECRETARY** of the Authority.  
Moved by: Commissioner Schorno                      Second by: Commissioner Cegelka

### **ROLL CALL VOTE:**

Yeas: (7) Andes, Cegelka, Farrell, Howarth, Isselin, Schorno, and Sheehy.  
Nays: (0) None  
Abstain: (0) None

Absent: (3) Corbett, Lavery, and Zuppa.

**Motion that Sandy Thai be elected as ASSISTANT TREASURER of the Authority.**  
Moved by: Commissioner Schorno                      Second by: Commissioner Cegelka

**ROLL CALL VOTE:**

Yeas: (7) Andes, Cegelka, Farrell, Howarth, Isselin, Schorno, and Sheehy.  
Nays: (0) None  
Abstain: (0) None  
Absent: (3) Corbett, Lavery, and Zuppa.

**Motion that Janice Fox be elected as ASSISTANT SECRETARY of the Authority.**  
Moved by: Commissioner Schorno                      Second by: Commissioner Farrell

**ROLL CALL VOTE:**

Yeas: (7) Andes, Cegelka, Farrell, Howarth, Isselin, Schorno, and Sheehy.  
Nays: (0) None  
Abstain: (0) None  
Absent: (3) Corbett, Lavery, and Zuppa.

**6:39 PM - Public Portion on Consent Agenda Items – Re-Organization Meeting**  
• No Public Comment

**RE-ORGANIZATION CONSENT AGENDA**

- **Resolution 25-008** – Establishment of a Cash Management Plan for RVRSA Funds and Investments
- **Resolution 25-009** – Designation of Official Newspaper
- **Resolution 25-110** – To Establish Time and Place for Regular Meetings and Notice Thereof
- **Resolution 25-011** – Designation of Public Agency Compliance Officer
- **Resolution 25-012** – Designation of S.E.D. Project Compliance Officer
- **Resolution 25-013** – Designation of a Qualified Purchasing Agent
- **Resolution 25-014** – To Authorize the Signing of Checks
- **Resolution 25-015** – To Authorize the Defense and Indemnification of the Members and Employees of the RVRSA
- **Resolution 25-016** – Authorizing Certain Payments by the CFO or Executive Director
- **Resolution 25-017** – The Executive Director and/or The Chief Financial Officer of the RVRSA to be Empowered to Initiate Telephone/Electronic/Facsimile Funds Transfers
- **Resolution 25-018** – The Executive Director and the Chief Financial Officer are Authorized to Open and/or Close Certificates of Deposit Accounts on behalf of the RVRSA
- **Resolution 25-019** – Authorizing the Chief Financial Officer as the Authority Official to Act With the E-Government for Government
- **Resolution 25-020** – Authorizing Chief Financial Officer to be the Custodian of the RVRSA's Petty Cash Fund
- **Resolution 25-021** – Designation of Persons to Represent RVRSA's Interests
- **Resolution 25-022** – Designating a Custodian of Government Records Pursuant to the

Open Public Records Act

- **Resolution 25-023**– Appointing Fund Commissioner
- **Resolution 25-024** – Re-Authorizing Incentives to Qualified Employees Who opt to Waive Health Benefits Under the State Health Benefit Plan (SHBP)

These Resolutions were adopted on a **Consent Agenda** at a re-organization meeting of the Rockaway Valley Regional Sewerage Authority on **February 13, 2025**, on the motion of Commissioner Schorno and second by Commissioner Andes with the following roll call votes:

Yeas: (7) Andes, Cegelka, Farrell, Howarth, Isselin, Schorno, and Sheehy.

Nays: (0) None

Abstain: (0) None

Absent: (3) Corbett, Lavery, and Zuppa.

**Consent Agenda Passed on 7 yeas,**

### **REGULAR MEETING started at 6:41PM**

**Public Hearing:** No public present

- Excess Pollutant Surcharge Program Update

Commissioner Sheehy made a motion to open the Public Hearing and second by Commissioner Farrell with the following roll call votes:

Yeas: (7) Andes, Cegelka, Farrell, Howarth, Isselin, Schorno, and Sheehy.

Nays: (0) None

Abstain: (0) None

Absent: (3) Corbett, Lavery, and Zuppa.

### **Public Hearing- Transcript and relevant documents attached**

7:09PM- Commissioner Isselin made a motion to close the Public Hearing and second by Commissioner Andes with the following roll call votes:

Yeas: (7) Andes, Cegelka, Farrell, Howarth, Isselin, Schorno, and Sheehy.

Nays: (0) None

Abstain: (0) None

Absent: (3) Corbett, Lavery, and Zuppa.

### **Correspondence** - 4<sup>th</sup> Quarter Capacity Assurance Report

### **Public Portion -7:10PM** Agenda Items Only

- No Public. No Comments.

### **Consent Agenda**



- **Approval of Minutes** of January 9, 2025, Regular Board Meeting
- **Resolution 25-025** – Authorizing Energy Agent Contract with Gabel Associates, Inc., And Authorizing the Executive Director and In Her Absence the Manager of Engineering to Award a Contract and/or Reject Bids in Response to the Request for Bids for Electric Generation Service Issued on Behalf of the NJSAMUA Electrical Supply Aggregation
- **Resolution 25-026** – Authorizing Execution of a Contract for Quarterly Back Flow Devices Inspection and Repair Services
- **Resolution 25-027** – Authorizing The Award of A 2-Year Contract for Preventative Maintenance and Inspection of RVRSA Generator Controls and Transfer Switches
- **Resolution 25-028** – Authorizing Execution of a Contract for Semi Annual Generator Maintenance Services
- **Resolution 25-029** – Authorizing Execution of a Contract for Annual 2025 Refuse and Recycling Services

Commissioner Isselin offered **the Consent Agenda** and second by Commissioner Andes and approved on a roll call vote as follows:

Yeas: (7) Andes, Cegelka, Farrell, Howarth, Isselin, Schorno, and Sheehy.

Nays: (0) None

Abstain: (0) None

Absent: (3) Corbett, Lavery, and Zuppa.

**Consent Agenda passed on 7 yeas.**

**Executive Committee** – **Hector Schorno, Chairman** - Meeting held Jan. 23<sup>rd</sup> and Feb.13<sup>th</sup>, 2025

- **Report – (1)** Reviewed and discussed non-union Cost of Living and Merit increases; Salary Range modifications; promotion and salary adjustments; **(2)** Emergency Contract for Trane HV Units in Filtration Building; **(3)** Reviewed comments regarding Surcharge Program update and **(4)** Reviewed TerrAscend Settlement Agreement.

Commissioner Schorno offered **Resolution 25-030** – Amending Adopted Salary Ranges for Non-Union Employees and Second by Commissioner Farrell and approved on a roll call vote as follows:

Yeas: (7) Andes, Cegelka, Farrell, Howarth, Isselin, Schorno, and Sheehy.

Nays: (0) None

Abstain: (0) None

Absent: (3) Corbett, Lavery, and Zuppa.

**Resolution 25-030 passed on 7 yeas.**

Commissioner Schorno offered **Resolution 25-031** – Promoting Pamela Fernandez-Smith from Records Clerk II to Records Clerk III and Second by Commissioner Cegelka and approved on a roll call vote as follows:

Yeas: (7) Andes, Cegelka, Farrell, Howarth, Isselin, Schorno, and Sheehy.

Nays: (0) None

Abstain: (0) None

Absent: (3) Corbett, Lavery, and Zuppa.

**Resolution 25-031 passed on 7 yeas.**

Commissioner Schorno offered **Resolution 25-032** – Authorizing Emergency Procurement of Services in Connection with Repairs to the Filtration and Process Building Trane HV Units and Second by Commissioner Cegelka and approved on a roll call vote as follows:

Yeas: (7) Andes, Cegelka, Farrell, Howarth, Isselin, Schorno, and Sheehy.

Nays: (0) None

Abstain: (0) None

Absent: (3) Corbett, Lavery, and Zuppa.

**Resolution 25-032 passed on 7 yeas.**

Commissioner Schorno offered **Resolution 25-033** – Adopting the Rockaway Valley Regional Sewerage Authority Excess Pollutant Surcharge Program 2024 Update and Second by Commissioner Andes and approved on a roll call vote as follows:

Yeas: (7) Andes, Cegelka, Farrell, Howarth, Isselin, Schorno, and Sheehy.

Nays: (0) None

Abstain: (0) None

Absent: (3) Corbett, Lavery, and Zuppa.

**Resolution 25-033 passed on 7 yeas.**

Commissioner Schorno offered **Resolution 25-034** – Authorizing Execution of Stipulation of Settlement with TerrAscend NJ LLC and Second by Commissioner Farrell and approved on a roll call vote as follows:

Yeas: (7) Andes, Cegelka, Farrell, Howarth, Isselin, Schorno, and Sheehy.

Nays: (0) None

Abstain: (0) None

Absent: (3) Corbett, Lavery, and Zuppa.

**Resolution 25-034 passed on 7 yeas.**

**Planning Committee – Donald Farrell, Chairman** – No meeting held.

- **No Report**

**Operations Committee – Hector Schorno, Chairman** – No meeting held.

- **No Report**
- Operation and Maintenance and Trunkline Reports are in the packet.

**Infrastructure Committee – Thomas Andes, Chairman** – Meeting held February 12, 2025.

- **Report – (1)** Discussed Extended Hydraulic Model (One Water); **(2)** Mott MacDonald Contract Amendment for Contract 41 Close Out – Phosphorus Removal & Filtration Facility Project; and **(3)** Mott MacDonald Contract for Contract 43 Close Out – Interceptor Sewer Replacement and Rehabilitation – Boonton Section Project

Commissioner Andes offered **Resolution 25-035** – Authorizing Amendment to Professional Services Contract with One Water Consulting LLC For RVRSA Extended Interceptor Hydraulic Modeling and Second by Commissioner Sheehy and approved on a roll call vote as follows:

Yeas: (7) Andes, Cegelka, Farrell, Howarth, Isselin, Schorno, and Sheehy.

Nays: (0) None

Abstain: (0) None

Absent: (3) Corbett, Lavery, and Zuppa.

**Resolution 25-035 passed on 7 yeas.**

Commissioner Andes offered **Resolution 25-036** – Authorizing 8<sup>th</sup> Amendment of Contract to Mott-MacDonald to Provide Construction Phase Engineering and Resident Project Representative (RPR) Services for The Filtration and Phosphorus Removal Facilities Project and Second by Commissioner Farrell and approved on a roll call vote as follows:

Yeas: (7) Andes, Cegelka, Farrell, Howarth, Isselin, Schorno, and Sheehy.

Nays: (0) None

Abstain: (0) None

Absent: (3) Corbett, Lavery, and Zuppa.

**Resolution 25-036 passed on 7 yeas.**

Commissioner Andes offered **Resolution 25-037** – Authorizing Fifth Amendment of Contract with Mott-MacDonald to Provide Professional Engineering Services for NJEIFP (IBank) Loan Assistance, Design, Bid Phase and Construction Phase Engineering Services for Contract 43 – Interceptor Sewer Replacement and Rehabilitation – Boonton Section Project and Second by Commissioner Sheehy and approved on a roll call vote as follows:

Yeas: (7) Andes, Cegelka, Farrell, Howarth, Isselin, Schorno, and Sheehy.

Nays: (0) None

Abstain: (0) None

Absent: (3) Corbett, Lavery, and Zuppa.

**Resolution 25-035 passed on 7 yeas.**

**Jersey City Committee – Glenn Corbett, Chairman** – No meeting held.

- **No Report**

**Sewer Use Committee – Donald Farrell, Chairman** – No meeting held.

- **No Report**

**Finance Committee – Glenn Corbett, Chairman** – No Meeting held.

- **No Report**
- CFO's Report is in the packet.

Commissioner Schorno offered **Resolution 25-038** - Authorizing Transfer of Funds and Second by Commissioner Cegelka and approved on a roll call vote as follows:

Yeas: (7) Andes, Cegelka, Farrell, Howarth, Isselin, Schorno, and Sheehy.

Nays: (0) None

Abstain: (0) None

Absent: (3) Corbett, Lavery, and Zuppa.

**Resolution 25-038 passed on 7 yeas.**

Commissioner Schorno offered **Resolution 25-039** – Resolution to Authorize Payment of Vouchers for **\$1,027,050.71** and Second by Commissioner Farrell and approved on a roll call vote as follows:

Yeas: (6) Cegelka, Farrell, Howarth, Isselin, Schorno, and Sheehy.

Nays: (0) None

Abstain: (1) Andes

Absent: (3) Corbett, Lavery, and Zuppa.

**Resolution 25-039 passed on 6 yeas.**

#### **Executive Director's Report**

- HR/Safety Coordinators Report is in the packet.
- Executive Directors Report is in the packet.

#### **Engineers Report**

- **No Report**
- Engineering Report is in the packet.
- Industrial Pre-Treatment Report is in the packet.
- Electrical Engineer's Report is in the packet.
- IPP Report is in the packet.

#### **Lawyers Report**

- **No Report**

#### **Old Business**

- **No Report**

#### **New Business**

- **No Report**

#### **Public Portion**



- The public portion was open at 7:19PM. There was no public present. The public portion ended at 7:19PM.

**Closed Session**

- None

Commissioner Andes made a motion to adjourn the meeting.  
Second by Commissioner Sheehy and approved by all present.

Meeting ended at 7:20 PM.

The next scheduled meeting is March 13, 2025

  
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Janice Fox  
Assistant Board Secretary